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NORTH EAST (INNER) AREA COMMITTEE

Meeting to be held at the Reginald Centre, 263 Chapletown Road, Leeds LS7 3EX on
Monday, 30th January, 2012 at 4.00 pm

MEMBERSHIP

Councillors

J Dowson	-	Chapel Allerton;
M Rafique	-	Chapel Allerton;
E Taylor	-	Chapel Allerton;
R Charlwood	-	Moortown;
S Hamilton	-	Moortown;
M Harris	-	Moortown;
G Hussain (Chair)	-	Roundhay;
M Lobley	-	Roundhay;
C Macniven	-	Roundhay;

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East North East Area Leader:
Rory Barke
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A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p> <p>No exempt items or information have been identified on the agenda</p>	

Item No	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
5			<p>APOLOGIES FOR ABSENCE</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES OF THE PREVIOUS MEETING</p> <p>To confirm as a correct record the minutes of the meeting held on 12th December 2011.</p>	1 - 10
8			<p>WELL-BEING FUND CAPITAL AND REVENUE BUDGETS (EXECUTIVE FUNCTION) (10 MINS)</p> <p>To consider a report of the East North East Area Leader providing Members with an update on the current position of the capital and revenue budget for the Inner North East, together with applications made for funding.</p>	11 - 18

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9			<p>INNER NORTH EAST PRIORITIES AND CONSULTATION REPORT (COUNCIL FUNCTION) (10 MINS)</p> <p>To consider a report of the East North East Area Leader providing Members with feedback on Community Engagement undertaken during 2011/12 and 2012/13 draft priorities and consultation plan.</p>	19 - 32
10			<p>JOINT STRATEGIC NEEDS ASSESSMENT AND AREA PROFILES (COUNCIL FUNCTION) (15 MINS)</p> <p>To consider a report of the Consultant in Public Health updating the Inner North East Area Committee on the emerging priorities for this area flowing from the refresh of the Leeds Joint Strategic Needs Assessment.</p>	33 - 44
11			<p>HEALTH AND WELLBEING UPDATE REPORT (COUNCIL FUNCTION) (10 MINS)</p> <p>To consider a report of the Health and Wellbeing Improvement Manager (East North East Area) outlining how the national agenda is shaping the work of the East North East Health and Wellbeing partnership and providing a progress report on how key health issues are being addressed in the context of the Inner North East Leeds Area Committee.</p>	45 - 52
12			<p>PROPOSAL TO DEVELOP INTEGRATED HEALTH AND SOCIAL CARE TEAMS (COUNCIL FUNCTION) (10 MINS)</p> <p>To consider a report of the Director of Adult Social Services providing Members with details of the work going on in Leeds to improve the effectiveness of health and social care services and on the approach of using demonstrator sites to test out and develop aspects of the model of service.</p>	53 - 62

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13			<p>PRIORITY NEIGHBOURHOOD UPDATE REPORT (COUNCIL FUNCTION) (10 MINS)</p> <p>To consider a report of the East North East Area Leader updating the meeting on progress and projects taking place within the priority neighbourhoods in Inner NE and the work that is taking place.</p>	63 - 108
14			<p>AREA CHAIRS FORUM MINUTES (COUNCIL FUNCTION) (5 MINS)</p> <p>To consider a report of the Assistant Chief Executive (Planning, Policy and Improvement) notifying Members of the minutes of Area Chairs Forum meeting held on 11th November 2011 and to give a brief overview of the issues raised at the Area Chairs Forum.</p>	109 - 118
15			<p>DATE AND TIME OF THE NEXT MEETING</p> <p>Monday 12th March 2012 at 4.00pm in the Civic Hall, Leeds.</p>	

Agenda Item 7

NORTH EAST (INNER) AREA COMMITTEE

MONDAY, 12TH DECEMBER, 2011

PRESENT: Councillor G Hussain in the Chair

Councillors J Dowson, S Hamilton,
C Macniven, M Rafique and E Taylor

46 Chair's Opening Remarks

The Chair welcomed all in attendance to the December meeting of North East (Inner) Area Committee.

In particular he also welcomed James Rogers, Assistant Chief Executive, Customer Access and Performance who was attending all Area Committee meetings as an observer.

47 Apologies for Absence

Apologies for absence were received on behalf of Councillor R Charlwood, Councillor M Harris and Councillor M Lobley.

Notification of apologies was also received from Tony Head, Station Commander, Gipton Fire Station.

48 Declaration of Interests

Councillor E Taylor declared a personal interest in her capacity as Lead Member for Environmental Services (Agenda Item 9) (Minute 53 refers).

49 Open Forum

In accordance with paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee.

a) Old Central Hebrew Congregation Synagogue – Back Sholebroke Avenue, Leeds 7

Sally Duggan, Deirdre Quill and Mike Davies, Newton Park Residents Association raised their serious concerns about the impact of future development of an area land in relation to the Old Central Hebrew Congregation Synagogue, Back Sholebroke Avenue, Leeds 7.

They requested the Area Committee:-

- to support the proactive efforts between the Sikh Council and the City Council in relation to the afore mentioned area of land
- to ask the planning authority to address the issue of increased traffic flow should this site be developed

- to take recognition of the serious impact this development would have to the Conservation area and also those properties located at 2, 4, 6 Oak Road
- to undertake an independent impact assessment on the site, costs and community benefits

Rory Barke, East North East Area Leader responded and informed the meeting that he would pick up the issues raised and instruct the Area Support Team to ascertain what responses the Area Committee could get towards these issues. He also agreed to keep the Newton Park Residents Association informed of any future developments.

In concluding, Councillor E Taylor informed the meeting that she would be meeting with the owners of the building in the next day or so and would also brief the Newton Park Residents Association accordingly.

50 Minutes of the Previous Meeting

RESOLVED - That the minutes of the meeting held on 17th October 2011 be confirmed as a correct record.

51 Matters Arising from the Minutes

a) Area Committee Business Plan 2011/12 (Minute 38 refers)

Councillor S Hamilton referred to the above issue and reaffirmed the importance of attracting more public or communities to the Open Forum and engaging with the work of the Area Committee.

The Chair informed the meeting that he had recently discussed this issue with the East North East Area Leader and that proposals on community engagement would be presented to the Area Committee early in the New Year.

In concluding, Rory Barke, East North East Area Leader responded and confirmed that a report would be presented to the Area Committee early in the New Year outlining a number of choices and options for Members to consider with regards to engaging with the public.

b) Well-being Fund Capital and Revenue Budgets (Minute 39 refers)

Sharon Hughes, East North East Area Improvement Manager informed the meeting that the application from the Isis (Black Health Initiative) for £5,000 had now been approved as a delegated decision.

c) Priority Neighbourhood Update Report (Minute 40 refers)

The Chair referred to the above issue and enquired if any progress had been made with regards to looking at the links and work across the North East Inner boundaries.

Sharon Hughes, East North East Area Improvement Manager informed the meeting that this issue would be highlighted in the Priority Neighbourhoods report due to be considered at the next meeting on 30th January 2012.

- d) Annual Report for Parks and Countryside Service in North East Inner Committee (Minute 41 refers)
Sharon Hughes, East North East Area Improvement Manager informed the meeting that she would follow up the outstanding issues relating to Meanwood Park with the Business Development Manager, Parks and Countryside with a report back to Members in due course. It was noted that the skate park at Roundhay Park was discussed at a Ward Members meeting last week.
- e) East North East Homes Leeds Capital Programme Update (Minute 42 refers)
Sharon Hughes, East North East Area Improvement Manager informed the meeting that the updated appendix relating to capital programme areas had now been distributed to Members for their retention/information.

(Councillor M Rafique joined the meeting at 4.15pm during discussions of the item relating to the Area Committee Business Plan 2011/12)

52 Well Being Fund Capital and Revenue Budgets

The East North East Area Leader submitted a report on an update on the current position of the capital and revenue budget for the Inner North East and setting out applications made for consideration by the Area Committee.

Appended to the report was a copy of the following document for the information/comment of the meeting:-

- Inner North East Area Committee Well-Being Budget 2011-12 (Appendix 1 refers)

Sharon Hughes, East North East Area Improvement Manager presented the report and responded to Members' comments and queries.

RESOLVED –

- a) That the contents of the report and appendices be noted.
- b) That approval be given to the North Leeds Cricket Club Fencing scheme of £4,200 to be administered by LCC Parks and Countryside.
- c) That, subject to the applicants applying for POCA funding during the month of December, approval be given to the Deen Enterprises Ozbox project of £1,235.
- d) That consideration of the Parivhar Luncheon Club Sambhavon project be deferred and referred to the Well-being Member Working Group for consideration.
- e) That this Committee notes the East North East Homes Leeds funding for the Scot Hall Hedges scheme as outlined in the report now submitted.

53 Environmental Services - Performance Update on the Service Level Agreement

The Locality Manager (Environmental Services, East North East) submitted a report providing an update on performance against the Service Level Agreement between Inner North East Area Committee and the East North East Locality Team.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Delegation of Environmental Services - Inner North East Area Committee – Service Level Agreement 2011/12 – Half Year Performance Update (September – November 2011) (Appendix A refers)
- ENE Enforcement Statistics – 1st September – 15th November 2011 (Appendix B refers)

John Woolmer, Locality Manager (Environmental Services, East North East) presented the report and responded to Members' comments and queries.

The Locality Manager drew Members' attention to the information provided on actions delivered by the enforcement staff in the Locality Team during the reporting period.

In summary, specific reference was made to the following issues:-

- clarification behind the removal of a litter bin on Scott Hall Road
(The Locality Manager (Environmental Services, East North East) responded and agreed to look into this issue with the aim of replacing the bin in consultation with Councillor S Hamilton)
- the need to congratulate the Locality Manager (Environmental Services, East North East) and his staff following the very successful de-leafing programme in the Roundhay ward
(The Locality Manager (Environmental Services, East North East) responded and agreed to feed this back to the team)
- to welcome the positive feedback from a resident on Shaftesbury Avenue who wrote a letter praising the locality team's de-leafing staff in their work and attitude towards the public
- to request that further consideration be given to tackling the problems caused when cleaning the highway whilst parked cars providing an obstacle
(The Locality Manager (Environmental Services, East North East) responded and agreed to look at what could be done where the problems are the greatest, but cautioned that efforts to provide notice to residents to move cars is not always effective, would be resource intensive and may set the service up to fail as cleaning could never be absolutely guaranteed on a certain day – for example due to sickness or bad weather)

- the need to praise the Locality Manager (Environmental Services, East North East) and his staff for their efforts in tackling an extensive leaf problem nearby to St James Hospital

RESOLVED –

- a) That the contents of the report and appendices be noted.
- b) That the Locality Officer (Environmental Services, East North East) and the Support Team be congratulated on the work undertaken to date within the East North East area.

54 Area Update Report

The East North East Area Leader submitted a report updating the meeting on progress made in relation to priorities set out in the area committee business plan, together with an update on community engagement plans to feed into the priority setting for the 2012/13 area committee business plan.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Area Committee Community Charter – Priorities for Action (Appendix 1 refers)
- Community Engagement Autumn 2011(Appendix 2 refers)

Sharon Hughes, East North East Area Improvement Manager presented the report and responded to Members' comments and queries.

Discussion ensued on the contents of the report and appendices. A specific request was made to relax or reduce the fee for individual applications for street parties for the Queens Jubilee in June 2012 in favour of a one street closure application for everyone residing in that street.

Rory Barke, East North East Area Leader responded and agreed to investigate this issue further with a report back to a future meeting.

RESOLVED –

- a) That the contents of the report and appendices be noted.
- b) That this Committee notes the progress made to deliver the priorities set out in the Community Charter in accordance with the report now submitted.
- c) That this Committee notes that the community engagement activity plan would feed into the Area Committee Business Plan.

55 Welfare Reform

The Assistant Chief Executive, Customer Access and Performance submitted a report on Welfare Reform.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Welfare Reform timetable (Appendix 1 refers)
- Reports on Welfare Reform submitted to the Area Committee Chairs Forum meeting held on 3rd November 2011 (Appendix 2 and 3 refers)
- Welfare Reforms: Cross ALMO/BITO Action Plan 2011/12 (Appendix 4 refers)
- Copy of a letter from the Leader of Council on a response to localisation of Council Tax Support addressed to the Council Tax Benefit Reform Team (Appendix 5 refers)

Rory Barke, East North East Area Leader and Sharon Hughes, East North East Area Management presented the report and responded to Members' comments and queries.

Detailed discussion ensued on the contents of the report and appendices.

In summary, specific reference was made to the following issues:-

- to congratulate the report author on a well written report
- to express concerns that the new proposals may require extra resources for the Credit Union
- the need to address the role of BITMO rent collectors
(The East North East Area Leader responded and confirmed that at present there was no more detail available on this issue. At the request of the Chair, the East North East Area Improvement Manager agreed to circulate to Members of the Committee a copy of a report that was presented to a recent ALMO Board meeting on this specific issue)
- to encourage more people to conduct their business affairs online, wherever possible
- the need to look at spreading the work around the clusters with increased monthly mobile library provision
(The East North East Area Improvement Manager responded and confirmed that discussions had taken place regarding clusters in Inner North Leeds with increased mobile library provision confirmed)
- the need for plan of action to be drawn up on welfare reform
(The Committee agreed to this proposal)
- the need to improve local publicity in relation to inter-agency work and for a report back to the Area Committee following consideration by the Area Leadership Team on this issue
- the need for Elected Members to be kept informed of current developments in order for them to brief their residents

RESOLVED – That the contents of the report and appendices be noted.

56 Area Chair's Forum Minutes

The Assistant Chief Executive, Planning, Policy and Improvement submitted a report notifying Members of the minutes of Area Chairs Forum meeting held on 5th September 2011 and to give a brief overview of the issues raised at the Area Chairs Forum.

Appended to the report was a copy of the Area Chairs Forum minutes of the meeting held on 5th September 2011 for the information/comment of the meeting.

Members commented again on the non-availability of the latest Area Chairs Forum minutes for consideration and discussion.

Rory Barke, East North East Area Leader responded and reminded the Area Committee that the minutes of the previous Area Chairs Forum were approved and released at each Forum meeting which would result in a delay in them being released to the Area Committee.

RESOLVED- That the contents of the report and appendices be noted.

57 Localism Act 2011

The Assistant Chief Executive, Customer Access and Performance submitted a report providing a high level summary of the main elements of the Localism Act that would be of direct relevance to Area Committees and to provide an opportunity to debate and influence the way the Council implements the legislation.

Rory Barke, East North East Area Leader presented the report and responded to Members' comments and queries. He informed the meeting that this was a complex matter with a number of important issues for the Area Committee to consider.

In summary, specific reference was made to the following issues:-

- the need to establish a small, time limited working group comprising of one Member from each ward to address the complex proposals
- clarification of the process and whether or not some groups within the Council could make a challenge on a service delivered by the Council
(The Assistant Chief Executive, Customer Access and Performance responded and explained the procurement process regarding the community right to challenge)
- clarification of how the authority would cost schemes that were not Council led
- the need for a proper business case to be established in relation to asset transfers providing it met the Government's criteria
- the need for evidence to be collated on how the Area Committee could engage more with the local community
(The East North East Area Leader responded and informed the meeting that community engagement was a major piece of work which required all agencies and partners to work together)
- the need to work in tandem with the Police/Health authorities and the ALMO in order to make progress in this area

RESOLVED –

- a) That the contents of the report be noted and welcomed.

- b) That this Committee supports the continuing developments around localism and the contents of Act in view of the important element for areas to begin to think about what localism means for them and what they see as the main opportunities, challenges and risks taking into consideration the role they wished to play in future in engaging with their communities on this issue.
- c) That in order to support the above developments, a small, time limited working group be established comprising of the following Members from each ward to address the complex proposals:-
Councillor G Hussain
Councillor S Hamilton
Councillor M Rafique
- d) That the East North East Area Leader be requested to convey the above views, ideas, suggestions and concerns to officers in order to inform a further report to go to Executive Board on the implications of the Act and more detailed reports/sessions on Planning, Assets of Community Value and Right to Challenge as agreed by area chairs.

58 Developing a Locality Approach between Leeds City Council Services and Neighbourhood Police Teams/Police Community Safety Officers (PCSOs)

The Director of Environment and Neighbourhoods submitted a report providing Members with an overview of progress to develop more joined-up working within locality based City Council services and Neighbourhood Police Teams/PCSOs.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Key Contacts/Duties in North East and other areas (Appendix 1 refers)
- Safer Leeds Executive – Protocol to Support Local Working between Leeds City Council Environmental Services and Police Community Support Officers (Appendix 2 refers)

Beverley Yearwood, Area Community Safety Officer, Environment and Neighbourhoods presented the report and responded to Members' comments and queries.

In summary, specific reference was made to the following issues:-

- clarification of previous funding in relation to alcohol and the current status of Operation Buzzer
(The Area Community Safety Officer responded and informed the meeting that a full evaluation was submitted regarding Operation Buzzer)
- the need for more regular feedback on those schemes previously funded by the Area Committee
- opportunities for ward Councillors to influence priority setting via the task framework

In concluding, the East North East Area Leader informed the meeting that he welcomed the expanded role of PCSOs and that the Area Committee should be focusing on their tremendous value within the Inner North East area.

RESOLVED –

- a) That the contents of the report and appendices be noted.
- b) That this Committee notes the progress made to develop more joined up working within localities between LCC services and Neighbourhood Police Teams/PCSOs.
- c) That the above areas of closer working on local environmental priorities be fed back to local tasking arrangements to progress.

59 Capital Incentive Scheme Report to Executive Board

The Assistant Chief Executive, Customer Access and Performance submitted a report highlighting the Capital Receipt Incentive Scheme that received approval at the Executive Board meeting on 12th October 2011.

Appended to the report was a copy of the Executive Board report on Capital Receipts Incentive Scheme considered at the meeting held on 12th October 2011 for the information/comment of the meeting.

Rory Barke, East North East Area Leader presented the report and responded to Members' comments and queries.

In summary, specific reference was made to the following issues:-

- to acknowledge that this Committee supports the proposal that 20% of receipts generated would be retained locally up to a maximum of £100k per capital receipt with 15% retained by the Ward and 5% pooled as a bottom line figure across the Council and distributed to Wards on the basis of need
- clarification of the protocol for disposing of properties within the new scheme

RESOLVED – That the contents of the report and appendices be noted.

60 Leeds Citizens Panel in Support of Locality Working

The Assistant Chief Executive, Customer Access and Performance submitted a report outlining the progress being made to create and manage a new and enlarged Leeds Citizens' Panel that would form an important tool for the Council and partners' consultation activity.

Appended to the report was a copy of a document entitled 'Leeds Citizens' Panel progress update, October 27th 2011' (Appendix 1 refers) for the information/comment of the meeting.

Chris Dickinson, Area Management Officer, Planning, Policy and Improvement presented the report and responded to Members' comments and queries.

In summary, specific reference was made to the following issues:-

- clarification of the recruitment process for Panel Members and why University students had been selected in view of their non-resident Leeds status
(The Area Management Officer responded and informed the meeting that no decision had been made at present with regards to recruiting students on the Citizens Panel. It was noted that at this stage in the proceedings, the process was solely aimed at registering their interest)
- clarification of why the criteria for Panel Members was aimed at 18+ in view of the fact that the Youth Council had active younger people available
(The Area Management Officer responded and agreed to feed back these comments)
- clarification why NHS Trusts were selected within the process
(The Assistant Chief Executive, Customer Access and Performance responded and outlined the demographic process for the Citizens Panel and of the fact that interested parties could apply)
- clarification of the composition of the Citizens Panel
(The Area Management Officer responded and confirmed that more work was required in this area)
- the need to include schools within the recruitment process which would ensure that the proposals would be then disseminated down to families

RESOLVED –

- a) That the contents of the report and appendices be noted.
- b) That this Committee notes the development of a new Citizen's Panel in Leeds as outlined in the report.
- c) That this Committee supports the use of the new Leeds Citizens' Panel and to take up its use as part of the Committee's community engagement activities in support of Wellbeing fund priority setting and in the development of the Area Business Plans.
- d) That Members of the Committee be requested to feed any further views on this issue to Sharon Hughes, East North East Area Improvement Manager.

61 Date and Time of the Next Meeting

Monday 30th January 2012 at 4.00pm at the Reginald Centre, 263 Chapeltown, Leeds LS7 3EX.

(The meeting concluded at 6.00pm)

Report of East North East Area Leader

Report to Inner North East Area Committee

Date: 30th January 2012

Subject: Well Being Fund Revenue Budget

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Chapel Allerton, Moortown, Roundhay	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

1. This report provides members with an update on the current position of the revenue budget for the Inner North East.
2. Applications made for funding are included in the report for members consideration.
3. Projects that need to be approved in principle from the 2012/13 budget are also included as many will start at the beginning of April.

Recommendations

4. Members are asked to note the contents of this report.
5. Consider the following project proposals and approve where appropriate the amount of grant to be awarded:
 - Approve £3,000 to be administered by the Parivar Luncheon club to run the Sambhav project for six months;
 - Make a decision on the request for £3,422.50 towards the Stonegates Alleygating project.
5. Approve the prioritisation/earmarking of funding from the 2012/13 budget for the following projects:

i. LCC Neighbourhood Manager	£35,000
ii. Community Payback	£15,000

iii.	Community Payback materials	£500
iv.	Festive Lights	£14,525
v.	Volunteer Thank You, Consultation and Engagement inc Charter	£3,000
vi.	Community Skips	£2,000
vii.	Summer Activities programme	£40,000
viii.	Small grants	£10,000
ix.	Chapel Allerton ward pot	£10,000
x.	Moortown ward pot	£10,000
xi.	Roundhay ward pot	£10,000

1. Purpose of this report

- 1.1 The report provides members with an update on the current position of the Revenue Well Being Funding for the Area Committee and sets out applications made for consideration by the Area Committee.

2. Background information

- 2.1 Each of the ten Area Committees receives an allocation of revenue funding. The amount of funding for each Area Committee is determined by a formula based on population and deprivation in each area which has been previously agreed by the Council's Executive Board.
- 2.2 The Area Committee have nominated a representative from each ward to form a Well Being Member Working Group to consider applications made for funding and also receive feedback and evaluations regarding projects that have already been funded.
- 2.3 The Area Committee wellbeing fund is used to commission activity and projects to support the promises in the Community Charter. Applications are also accepted from organisations in the local area who can demonstrate that their project supports the Community Charter promises. These projects are monitored quarterly on progress, with a final evaluation taking place when the project is completed. An update on the projects that have been funded and outcomes is provided on an annual basis to the Area Committee and discussed in the Well Being Member Working Group.
- 2.4 The current budget position for the Revenue Well Being Budget is provided at Appendix 1 for Members information.
- 2.5 Community organisations can apply for a small grant to support small scale projects in the community, these are approved by ward members.

3 New Applications for Consideration

3.1 Parivar Luncheon club project - Sambhav - £6547.75

- 3.1.1 The Parivar luncheon club brings together elderly men, women and carers of the BME community, providing them with a chance to come out of social exclusion and encouraging them to take part in various health related activities. This project aims to improve the health and social life of its members by organising exercise sessions, health awareness speeches, and walks to the park and trips to various places of interest. The group members also attend city events for older people to make their voices heard and project workers provide language support throughout these activities.
- 3.1.2 The money will be used to run regular information sessions too on healthy diet, keeping themselves mobile as well as safe in and out of the house. This will promote independence, awareness and happiness as well as social and health well being. The total cost of the project is £8,000.

- 3.1.3 A snapshot analysis of postcodes of luncheon club users shows that the majority live in either Chapel Allerton (10), Roundhay (7) and Alwoodley (16), giving a 50 – 50 split between Inner North East and Outer North East.
- 3.1.4 The application has been to the Outer North East Area Committee where it was refused. They felt that although 50% of those attending were from their area, this was only 16 people, and so the amount of funding requested did not represent value for money. They also commented that this luncheon club is not specifically for their local community and that people were attending from across the city.
- 3.1.5 The application was considered at the Well Being Member Working group meeting, it was recommended that £3,000 be awarded to the group to enable them to run the sessions and that the application be referred to South Area Committee to see if they can help with the transport costs as a small number from the group come from there.

3.2 Stonegates Alleygating - £3,422.50

3.2.1 There are a large number of ginnels in the Stonegates estate that are used by criminals to conduct their activities and evade the police. It has been identified that a large amount of activity and a key ginnel for evasion is the one on Stonegate View. This closure is supported by police data for the area and they also believe it would have a significant impact on crime.

3.2.2 To close the ginnel would has been costed at:

- £4,985 – quote for materials and labour
- £350 – 5 Years maintenance
- £500 – 50 keys
- £170 – planning application fee
- £850 – Gating order fee

- Total = £6,845

3.2.3 The Moortown ward members have agreed to fund 50% of the costs and the Area Committee are asked to approve the other 50% of the costs - £3,422.50.

3.2.4 If the funding is approved the usual process of consultation and implementation would be started.

3.3 2012/13 budget

3.3.1 There are several projects and initiatives that are ongoing, which require consideration for continuation of funding to the 2011/12 Well Being Budget allocation. Many of these projects are long standing and have been well received by partners and residents in previous years. These were considered by the Well Being Member Working Group and they made the following recommendations to prioritise funding for:

New Allocation based on 2011/12	£131,810
Remaining budget 2011/12 to date	£18,529
TOTAL	£150,339

Amounts to allocate based on 2011/12	
LCC Neighbourhood Manager	£35,000
Community Payback	£15,000
Community Payback materials	£500
Festive Lights	£14,525
Volunteer Thank You, Consultation and Engagement inc Charter	£3,000
Community Skips	£2,000
Activities for young people in Inner North East	£40,000
Small grants	£10,000
Chapel Allerton ward pot	£10,000
Moortown ward pot	£10,000
Roundhay ward pot	£10,000
	TOTAL
	£150,025
	Remaining 2012/13
	£314

- 3.3.2 If all above are agreed and the applications included in this paper agreed the Area Committee will be overspent. However the figures do not reflect any underspend from 2011/12 projects that have not spent/fully spent. The Area Officer will also look for sponsorship for some of the items, for example festive lights and other match funding as appropriate, including via school clusters for summer activities. A more in depth report will be brought to the next Area Committee when a clearer picture of the allocation for 2012/13 and the underspend should be available.
- 3.3.3 Should some underspend be available it is suggested that funding of £4/5,000 be put aside to support the new Chapeltown/Harehills forum. This would allow a participatory budget exercise to be undertaken by the forum and match funding would also be sought from Inner East Area Committee and other partners.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 The local community and VCFS groups are consulted and the well being fund grant process is shared with them via the community engagement strategy and events that are attended. In addition feedback is provided via the Community Charter. Consultation on the priorities within the Community Charter is undertaken on an annual basis and shapes the priorities which the Well Being Fund is used to deliver.
- 4.1.2 The Well Being Member Working Group considers the applications for funding and makes a recommendation for the Area Committee to consider.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 Well Being Funding is used to ensure that inequalities within the local area are addressed through local projects and schemes and equality impact assessments carried out where necessary.

4.3 Council Policies and City Priorities

4.3.1 The Well Being Fund projects seek to contribute to the City Priorities by improving the local area and addressing inequalities in the Inner North East.

4.4 Resources and Value for Money

4.4.1 Not applicable under this section

4.5 Legal Implications, Access to Information and Call In

4.5.1 The decisions made in relation to Well Being Funding are subject to call in.

4.6 Risk Management

4.6.1 Not applicable under this section.

5 Recommendations

5.1 Members are asked to note the contents of this report and;

- Approve £3,000 to be administered by the Parivar Luncheon club to run the Sambhav project for six months;
- Make a decision on the request for £3,422.50 towards the Stonegates Alleygating project.
- Approve the prioritisation/earmarking of funding from the 2012/13 budget for the following projects:

xii. LCC Neighbourhood Manager	£35,000
xiii. Community Payback	£15,000
xiv. Community Payback materials	£500
xv. Festive Lights	£14,525
xvi. Volunteer Thank You, Consultation and Engagement inc Charter	£3,000
xvii. Community Skips	£2,000
xviii. Summer Activities programme	£40,000
xix. Small grants	£10,000
xx. Chapel Allerton ward pot	£10,000
xxi. Moortown ward pot	£10,000
xxii. Roundhay ward pot	£10,000

6 Background documents

Area Committee Roles and Functions 2011/12

Funding / Spend Items	Chapel Allerton Ward Pot	Moortown Pot	Ward	Roundhay Ward Pot	Area Wide	Total
Balance b/f 2010-11	6,062.57	6,030.63		17,162.82	81,078.98	110,335.00
Schemes Approved from 2010-11 budget to be spent in 2011-12	4,584.03	619.92		11,200.00	44,190.56	60,594.51
Amount of b/f budget available for new schemes 2011-12	1,478.54	5,410.71		5,962.82	36,888.42	49,740.49
New Allocation for 2011-12	10,000.00	10,000.00		10,000.00	131,810.00	161,810.00
Total available for new schemes in 2011-12	11,478.54	15,410.71		15,962.82	168,698.42	211,550.49

2010-11 Schemes to be paid for in 2011-12						
Chapel Allerton Methodist Church Improvements (Sept 10)					2,988.92	
208 Squadron Air Training Corps Internet Network (Mar 11)					3,200.00	
Three Churches Youth & Intergenerational Project (Sept 11)					2,000.00	
Moortown Community Group (project delayed)					5,000.00	
Groundwork Stonegates Playspace (Apr 11)					7,163.00	
Chapel Allerton Loyalty Card Scheme - Remainder to be spent 11/12					760.84	
Leeds City Credit Union - Chapeltown JSC Q2 (Apr 11)					2,500.00	
Leeds Ahead Business & Community Projects Q2 (Jul 11)					2,250.00	
WYP Cold Calling Reduction Project - R & M Materials					1,200.00	
INE Community Projects - Roundhay Summer Sports Camps					2,712.80	
INE Community Projects - Streetwise Soccer Event (Jun 11)					950.00	
INE Community Projects - Streetwise Soccer Event First Aid					65.00	
INE Community Projects - Zest Health for Life					450.00	
INE Community Projects - Dance at Stainbeck					275.00	
INE Community Projects - Boxing					550.00	
INE Community Projects - Netball					720.00	
INE Community Projects - Queenshills					1,101.00	
Chapel Allerton Youth Project - Romance Academy (Apr 11)					999.00	
Roundhay Allotments Extension (June 11)					2,543.96	
Roundhay Allotments Extension (remaining budget)					456.04	
CANPLAN Open Day & Printing of Plan (Apr 11)					1,325.00	
ZEST Family Projects Q2 (May 11)					700.00	
ZEST Family Projects Q3 (Sept 11)					800.00	
Chapel Allerton Good Neighbourhoods					3,000.00	
Skip - Gledhow Valley Allotments - 4 March 2011					110.00	
Skip - 8 Devonshire Close - 11 March 2011					110.00	
Skip - Scott Hall Avenue - 18 March 2011					260.00	
8 Litter Bins	3,200.00					
Bonfire Period 2010 - Income from Activities Fund	- 1,000.00					
Mustard Pot Car Park Sign (City Signs)	185.00					
Chapel Allerton 20mph Zone (Gledhows) (Mar 11)	2,239.50					
Dog Fouling Signs	1,000.00					
Youth Capital Grant Funding Refund	- 1,040.47					
Grit Bin Refills (remaining balance)		619.92				
Gledhow Rise Traffic Management Scheme (on hold)				5,000.00		
Grit Bin (West Park Close)				400.00		
Grit Bin (Junction Oakwood Lane & Wetherby Rd)				400.00		
Grit Bin (Athington Rd / Montague Place)				400.00		
Village Caretaker				5,000.00		
Total of schemes approved in 2010-11	4,584.03	619.92		11,200.00	44,190.56	

Approved 2011-12 Schemes					Remaining
Skips				3,000.00	1,400.00
Probation & Leeds Ahead Materials				1,000.00	1,000.00
Consultation & Community Engagement				3,000.00	1,063.70
Small Grants				10,000.00	795.98
Community Payback Q1				7,500.00	
Community Payback Q2				7,500.00	
Festive Lights 2011				14,170.00	
Volunteer Thank You Event 2011				2,000.00	
Neighbourhood Manager Post Staffing Costs 2011-12				35,000.00	
Roundhay Park Run				1,500.00	
Cluster Summer Programme Booklet				1,000.00	
Leeds Reach				3,000.00	
Chapeltown Young People's 10-2 Club				1,250.00	
Chapeltown Football Youth Development Centre				3,250.00	
Netball Summer Camp				3,045.00	
Chapeltown Playscheme				2,250.00	
LCC Youth Service (all 3 wards)				12,000.00	
Meanwood Valley Urban Farm				3,500.00	
Feel Good Factor				2,705.00	
LCC Sports Development (Roundhay Park Olympic Event)				3,694.56	
CHESS Carnival Project				3,150.00	
Meanwood Playscheme				3,500.00	
Burglary Reduction Initiative - Trembler Alarms				1,950.00	
Burglary Reduction Initiative - CASAC Target Hardening				5,000.00	
Chapel Allerton Arts Festival 2011				2,500.00	
Old Park Road Fencing			1,700.00	2,500.00	
Oz Box				1,235.00	
Planting & Watering of Barrier Troughs at Chapel Allerton	909.60				
Supply and Install Metal Bench on Stonegate Road		850.00			
Chapeltown Junior Playscheme				2,250.00	
Meanwood Summer Activity Project				3,500.00	
Motorcycle Barriers Chandos Gardens			2,000.00		
Easterly Road Shops			1,500.00		
Fairy Woods			2,500.00		
Sugarwell Hill Project				3,000.00	
Banstand Allotments Sign	233.00				
CA Lights switch on	1,500.00				
Oakwood Christmas Tree			500.00		
Talbot Fold				1,220.00	
Reginald Terrace Opening 2nd Claim	500.00				
Moortown Festive Light Switch On		250.00			
Suppy and Install Bollard - Roundhay			488.00		
Meanwood Christmas Lights		150.00			
Grit Bin 12/14 Lambert Drive Roundhay			182.44		
Grit Bin Refills West Lea Garth Meanwood			91.22		
Green Road Motifs		850.00			
Total of schemes approved in 2011-12	3,142.60	2,191.22	8,870.44	150,169.56	

Grand Total Projected Spend 2011-12	7,726.63	2,811.14	20,070.44	194,360.12	224,968.33
Budget	16,062.57	16,030.63	27,162.82	212,888.98	272,145.00
Remaining Budget	8,335.94	13,219.49	7,092.38	18,528.86	47,176.67

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Report of : East North East Area Leader

Report to: Inner North East Area Committee

Date: 30th January 2012

Subject: Inner North East Priorities and Consultation report

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Chapel Allerton, Moortown and Roundhay		
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

1. The report provides members with feedback on Community Engagement undertaken during 2011/12.
2. It provides draft new priorities for Inner North East 2012/13 for approval.
3. Key priorities are recommended for approval for the coming year based on community consultation and the data profile for the area. The priorities will form the basis for the next Community Charter.
4. A draft consultation strategy for Inner North East Area Committee is included for discussion and approval.

Recommendations

5. The Area Committee is recommended to note the community engagement that has taken place, to agree the draft priorities and charter production for 2012/13.
6. The Area Committee is requested to advise on the elements they would like including in the new consultation strategy.
7. The Area Committee is also asked to approve the movement of the Volunteer Thank You event to the summer and the suggested events for Summer consultation.

1 Purpose of this report

- 1.1 This report provides Members with an update on work to refresh the Area Committee Business Plan priorities as expressed through the public Community Charter promises for 2011/12.
- 1.2 The report also provides an update on related community engagement activity and invites Members' views and ideas for new promises to help inform the final version of the revised Business Plan and Charter which will be presented for approval in March.
- 1.3 This report seeks Area Committee approval of the refreshed Community Engagement Strategy for 2012/13. The strategy sets out the how the Area Committee will consult, engage and communicate with residents, within the resources it has available, or is able to lever in from partner organisations (such as the Police and East North East Homes).

2 Background information

- 2.1 In 2008 the Area Committee approved the first Area Delivery Plan (ADP), each year the ADP is refreshed to take into account changing priorities and opportunities. This year the plan has been amended into a business plan and takes into account the five themes of the new Leeds Strategic Plan.
- 2.2 The annual refresh is produced following analysis of evidence provided by updated neighbourhood statistics, community consultation through the Area Committees engagement events and Elected Member discussion on local priorities.
- 2.3 Further to this, agreement is reached with local partners and service providers on what promises can be made in relation to each priority. This informs the refresh and makes clear accountabilities in reporting performance/progress to Area Committee during the year.
- 2.4 The refreshed priorities also provide a basis for which applications to the Wellbeing budget can be made.
- 2.5 In 2009/10 the Area Committee agreed that they would pilot the production of a Community Charter to present the business plan in a more user friendly and understandable format and to help provide clearer progress reports to Area Committee during the year. The Area Committee agreed this was a success and decided to continue the production of a Charter in 2010/11.
- 2.6 Community Engagement is one of the Area Committee's key delegated functions and as such it is important that there is a clear strategy in place for this to take place.
- 2.7 In 2010/11 the Area Committee approved a new, more comprehensive community engagement strategy aimed to help:

- improve everyday engagement and relationships between local staff and residents
- improve residents influence on the planning and improvement of services to tackle local priorities
- improve local accountability for promised actions
- support the civic role of residents to help build stronger and more sustainable communities

3 Main issues

3.1 Autumn consultation and Neighbourhood Index analysis

3.1.1 As per the 2011/12 community engagement strategy the autumn consultation was carried out with a wide range of groups across the area. A list of the groups consulted is attached at appendix A.

3.1.2 The Volunteer Thank You event was also used as a key opportunity to consult local groups on the new priorities for the area.

3.1.3 Returns were received from just short of 20% of groups who were consulted and the responses were collated and used to inform the new priorities.

3.1.4 Below is a table showing the analysis that has been undertaken on the new Neighbourhood Index statistics and the subsequent suggested action to be taken in 2012/13 to address the issues.

INE rank	Ward	SOA Name	Rank	↑↓	Areas for Action
1	Roundhay	Roundhay	94	↑	No action necessary – possible improvements at Street Lane shops.
2	Moortown	Moortown Central	93	↑	No action necessary – possible improvements at Moortown Corner.
3	Roundhay	Roundhay Park	85	↑	High incidence of void. properties and turnover. Roundhay Park improvements. High burglary figures.
4	Chapel Allerton	Chapel Allerton village	80	↑	High housing turnover. Low environment score. Issues with burglary and asb. Improvements at Chapel Allerton shops.
5	Roundhay	Brackenwood & Gledhow	74	↑	Educational attainment has fallen and as has community safety, which is also below Leeds average.
6	Roundhay	Oakwood and Gledhow Wood	61	↓	Health, Environment and Community Safety scores have all fallen and are below Leeds average. These are to be addressed.
7	Moortown	Carr Manor	59	↓	Economic activity and Environment

					have both fallen and although Health has improved it is still below average.
8	Moortown	Meanwood	55	↓	All areas have fallen with Health, Environment and Community Safety having the worst scores. This mainly correlates to the Stonegates area, which is currently undergoing an intensive programme which should address issues.
9	Moortown	Meanwood 6 estates	23	↑	All areas to be addressed through NIP.
10	Chapel Allerton	Chapeltown	5	↑	All areas to be addressed through NIP.
			1 = worst		

NB: Leeds Average = 56

3.1.5 It is suggested the above areas for concern are those that are proactively targeted for action over the next year. In the worst areas this will be undertaken by the Neighbourhood Manager and a full report back on activities are included in the Priority Neighbourhoods report on this agenda.

3.2 New draft 2012/13 priorities for consultation

3.2.1 The suggested priorities for 2012/13 are as follows:

Best city... for health and wellbeing

There are a range of social, economic and environmental factors that affect people's health in Leeds, which cause some people to have poorer health than others. In Leeds, we will focus on housing, education, transport, greenspace, work and poverty and what we can do to help everyone have the best chance to be healthy. Health and social care services will work together better to help people stay active and independent for as long as possible and provide care when needed in local communities.

- Help protect people from the harmful effects of tobacco – reduce number of adults over 18 that smoke.
- Support more people to live safely in their own homes – through promotion and support of community safety and other relevant schemes.
- Address key health issues in priority areas, cancer mortality rate in Meanwood and infant mortality in Chapeltown, through Neighbourhood Plan.

Best city... for children and young people

Leeds will be a child-friendly city where the voices, needs and priorities of children and young people are heard and inform the way we make decisions and take action.

- Help children to live in safe and supportive families.

- Improve behaviour, attendance and achievement through provision of a summer activities programme and partnership working.
- Increase the levels of young people in employment, education or training by helping develop new initiatives to target NEETs.

Best city... for business

Leeds has started to recover from the recession, and we need to make sure jobs are created and that local people can access those jobs. We will make sure new developments create skills and opportunities through apprenticeships. Leeds will be an attractive place to visit and invest in, with cultural attractions for local people and visitors nationally and internationally.

- Create more jobs and improve skills.
- Support the sustainable growth of the Leeds' economy by working with businesses to improve local shopping areas and provide sponsorship opportunities for local businesses to promote their services.
- Get more people involved in the city's cultural opportunities and work with local groups to increase number of opportunities e.g. Chapel Allerton festival.
- Improve the environment through reduced carbon emissions – support and promote local schemes.

Best city... for communities

Our communities will get the backing they need to help local people lead their lives successfully. We will encourage community spirit and local activity, but recognise that it will take high-quality public services working with local people to tackle crime and anti-social behaviour effectively, and to keep our neighbourhoods clean and green.

- Reduce crime levels and their impact across Leeds – through tasking initiatives and provide residents with support, advice and equipment to help prevent crime.
- Effectively tackle and reduce anti-social behaviour in our communities and make sure residents are aware of how to take action.
- Ensure that local neighbourhoods are clean, increase and assess bins in area and undertake a litter campaign through schools. The delegated powers afforded to the committee will also be used effectively to address hotspot areas.
- Increase a sense of belonging that builds cohesive and harmonious communities by increasing the use of local buildings, working with community groups and through the consultation plan.

Best city... to live

Leeds needs investment in new homes and our aim is to attract maximum investment from the private sector and government. We will finalise our housing planning policy to grow the city in a sustainable way, while maintaining the distinctiveness of communities and a green city. We will improve our existing homes, making them more energy efficient and easier to heat.

- Maximise regeneration investment to increase housing choice and affordability within sustainable neighbourhoods. Increase number of long term empties brought back into use.

- Enable growth of the city whilst protecting the distinctive green character of the city, possibly using the new Localism Act and through close planning applications and enforcement
- Improve housing conditions and energy efficiency.

3.2.2 If the Area Committee approves the above then further work will take place with partners before next Area Committee to identify specific actions that can be undertaken to address the issues.

3.3 Charter 2012/13

3.3.1 As in previous years the Area Committee is requested to confirm that they would like to produce a Community Charter for the Inner North East. This gives a chance for the Area Committee's priorities to be shared easily with the public, partners and organisations in the area to help facilitate partnership working and feedback from the previous year.

3.3.2 The above priorities, if approved, will be included in the charter for 2012/13 along with the other standard items including what the wellbeing funding was spent on, 2011/12 achievements, chairs introduction and how the public can get involved/make a difference.

3.3.3 This year 4,000 charters were produced at a cost of £1,365.50.

3.3.4 If the priorities and funding are agreed for a charter then draft text for 2012/13 will be brought back to the next Area Committee meeting in March for approval. As the next Area Committee would then not be until June it is suggested that further drafts and mock ups be presented at ward member meetings for approval and the final draft brought to the June meeting for sign off to go to print. This is the shortest timescale possible and ensures that copies are sent out at the beginning of the period the charter covers.

3.4 Consultation

3.4.1 The new Area Committee business plan includes a section on consultation and it is this section that is being revised in preparation for the full business plan to be presented at the March Area Committee for approval.

3.4.2 It sets out how the Area Committee will ensure residents across the inner north east area have the opportunity to influence priorities set out in the business plan and other responsibilities delegated to the Area Committee.

3.4.3 When talking to partners the general opinion is that the public are still unaware of the Area Committee and it is important we raise its profile as well as consult them on a regular basis. Therefore we need to employ a range of methods and approaches giving people the maximum opportunity to access information, engage and debate on local issues. To this end we will continue with the current engagement methods of:

- using existing opportunities where services/organisations already bring together residents that could potentially be used as mechanisms for discussion, debate and consultation. These are:

School /Youth Councils
 Good Neighbour Schemes/Luncheon Clubs
 Disabled groups
 Parent Associations/Children Centre Parent Groups
 Tenant and Resident Associations
 Police and Communities Together (PACT) Meetings
 Community galas/school and church fairs

- 2 x community engagement events a year to fit in with the business plan planning cycle (formats to be agreed with relevant ward members to maximise attendance and local relevance)
- continued development of resident networks and priority neighbourhood surveys
- Police and Community Together (PACT) meetings every 4/6 weeks; with invited guests from partner agencies depending on priority issues raised by residents – with feedback on issues agreed at previous meeting
- meetings of new Community Leadership Teams (CLT) to oversee engagement, neighbourhood improvement plan progress and report to Area Committee. To incorporate an open meeting focusing on a key priority and a “have your say” item.
- community conference (as part of one of the above CLT meetings) which brings together front-line staff and residents to share information, build relationships and plan improvements for the coming year.

3.4.3 At the last Area Committee it was requested that we explore other ways of communicating with residents and raising the public profile of the work of the Area Committee.

3.4.4 It is suggested therefore that a number of new initiatives are implemented to help raise the profile and get more people involved with the work of the Area Committee. Below is a list of initiatives that could be implemented for the Area Committee to choose from:

- Press Release after Area Committees (this was done for the December Area Committee).
- Key messages to be sent out the local partners and groups after agreement from chair.
- Chapeltown and Harehills forum to look at Community Cohesion in the area.
- Area Committees to be themed where possible to allow interest groups to choose relevant committees to attend.
- Key groups also to be personally invited to Area Committee when relevant to help stimulate debate and get involved.

- To reinvigorate the Inner North East community group database to make sure details are up to date and we have email addresses and mobile numbers where available to facilitate quicker communication.
- Use of current partner newsletters and websites to update people on the work of the area committee and consultation.
- Use of citizens panel.
- To investigate the use of social media and other technologies to increase communication channels.
- Improve links with community radio stations in the area.

3.4.8 All the above mechanisms demonstrate value for money and deliver the aim of improved communication efficiently given resources.

3.4.10 Attached at appendix B is a forward plan that includes the key dates for consultation. These are Summer 2012, Autumn 2012 and Winter 2012/3. A stall has been booked at the Roundhay Live event as attendance last year was positive and a wide audience captured, it is suggested this is the event for the Roundhay ward. For the Chapel Allerton and Moortown wards it is suggested that a large consultation event is held at Meanwood Urban Valley farm one weekend at the beginning of July and that this is combined with the Volunteer Thank You event.

3.4.11 It was identified at the last Volunteer Thank You event that numbers are often low due to poor weather and the Area Committee is asked to approve the move to a summer event to try and improve participant numbers.

3.4.12 If approved by the Area Committee these actions will be included in the new business plan under the consultation section.

3.5 Timescales

3.5.1 A timetable for the production of business plan and charter and consultation is attached at appendix B.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 Consultation and engagement on the Area Committee's priorities will take place as set out above.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 Consideration is given to the equality impact of delivering the engagement strategy and a 'soft touch' equality impact assessment will be carried out for activities within the strategy. The aim of the strategy is to enable a greater engagement with equality groups under represented.

4.2.2 Where a negative equality impact is identified action will be taken to mitigate the impact or risk.

4.3 Council policies and City Priorities

4.3.3 The priority themes will mirror the themes and priority outcomes at a city wide level and also reflect the delegated functions and priority advisory functions.

4.4 **Resources and value for money**

4.4.1 As outlined in the Function Schedule 2011/12, the Well Being budget delegated by Executive Board is used to finance projects which meet the needs of the Area Delivery Plan or its successor. Members of the Area Committee are keen that wherever possible the use of well being brings in additional match funding to the area.

4.5 **Legal Implications, Access to Information and Call In**

4.5.2 All decisions taken by the Area Committee in relation to the delegated functions from the Executive Board are eligible for Call In.

4.5.3 There are no key or major decisions included in this report.

4.5.4 There are no legal implications relating to this report.

4.6 **Risk Management**

7.6.1 Not applicable under this section.

5 **Conclusions**

5.1 The autumn round of consultation is complete and the new draft priorities have been drawn up based on this, data analysis, local information and other intelligence. These priorities will be consulted on with partners, if agreed, and brought back to March Area Committee with actions.

5.2 If approved the draft text for the 2012/13 Charter will be brought back to the March Area Committee for approval.

5.3 The Community Consultation strategy will be revitalised and revised based on the Area Committee's recommendations for inclusion in the strategy.

6 **Recommendations**

6.1 The Area Committee is recommended to note the community engagement that has taken place, to agree the draft priorities and charter production for 2012/13.

6.2 The Area Committee is requested to advise on the elements they would like including in the new consultation strategy.

6.3 The Area Committee is also asked to approve the movement of the Volunteer Thank You event to the summer and the suggested events for Summer consultation.

7 **Background documents**

7.1 2011/12 Inner North East Area Committee Business Plan

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Community Engagement Autumn 2011

Theme	Chapel Allerton	Moortown	Roundhay
Children: School councils	<ul style="list-style-type: none"> • Bracken Edge Primary School • Chapel Allerton Primary School • Hillcrest Primary School • Holy Rosary and St Anne's Catholic Primary School • Mill Field Primary School • St Matthew's Church of England Aided Primary School 	<ul style="list-style-type: none"> • Cardinal Heenan Catholic High School • Carr Manor High School • Carr Manor Primary School • Immaculate Heart of Mary Catholic Primary School • Meanwood Church of England Primary School • Moortown Primary School • North West SILC • St Urban's Catholic Primary School 	<ul style="list-style-type: none"> • Allerton Grange School • BESD SILC - Elmete Central • East SILC - John Jamieson • Gledhow Primary School • Kerr Mackie Primary School • Moor Allerton Hall Primary School • Roundhay School Technology & Language College • Roundhay St John's Church of England Primary School • Talbot Primary School
Youth Groups	Chapelton FYDC DEEN Enterprises Leeds REACH LCC Youth Service KICK project	LCC Youth Service Meanwood Meth Church youth group	LCC Youth Service
Health & Well Being: Older People's groups	CAGN C Allerton Methodist lunch club Leeds Black Elders RJC Dance ZEST	MAECare MENA ZEST U4E Moor Allerton Sports & Social Club	CARE Connect
Environment: Environmental groups	Friends of Potternewton Park	Friends of Highwoods Friends of Meanwood Hill Top Friends of Meanwood Valley/ Meanwood Valley Partnership	Friends of Gipton Wood Friends of Gledhow Valley Woods Friends of Roundhay Park Friends of Wykebeck Woods REAP
Business: Businesses	Chapel Allerton Women's Business Forum Chapelton Development Trust		Oakwood Traders Assoc
Safe Neighbourhoods:	PACT Priorities	PACT Priorities	PACT Priorities

Communities: Neighbourhood Planning	CANPLAN T&RAs Leeds West Indian Centre Al-amin Mosque Anjuman Suffa-Tul-Islam Chapel Allerton Baptist Church Chapel Allerton Methodist Church Church of God the Prophecy Harehills Baptist Church Leeds Islamic Centre Leeds Sikh Welfare Foundation Masjid – e- Jinnah / Al – Amien Mosque Namdhari Sangat Gurdwara Roscoe Methodist Church Sanatan Temple Community Centre Shah Jalal Mosque St Matthews Church The Mosque	Moortown Community group Leeds Jewish Housing Baab-ul-ilm Muslim Community of Metro Beth Hamidrash Hagadol Synagogue Chassidishe Synagogue Etz Chaim Synagogue Iqra Centre / UK Islamic Mission Leeds Branch Meanwood Valley Baptist Church Queenshill Synagogue Shomrei Hadass Synagogue United Hebrew Congregation Shadwell Lane Synagogue	Roundhay Planning forum Al- Hassan Education Centre /Quba Mosque Hindu Charitable Trust & Community Centre Leeds Islamic Centre Lidgett Park Methodist Church New Testament Church of God Roundhay Methodist Church Sinai Synagogue Springwood Road Methodist Church St Aidan's Church St Edmund's Parish Church St Johns Church St. Andrew's United Reformed Church
Equality: PHAB Ann Hart/Leeds Involvement Tanveer Ahmed	See attached groups from Chapelton and Harehills community meetings.		
Partners:			
DROP IN SESSIONS:	JSC library open day	Volunteer TQ Event	Volunteer TQ Event
Press: Yorkshire Evening Post About My Area x 2 Carnival Highlights Radio Fever Radio JCom	Re: talking point		

Business Plan, Charter and Consultation Plan

Task	Duration	Start Date	End Date
Autumn consultation 2011 and stat analysis	18 days	29/11/2011	22/12/2011
Pull together priorities from autumn consultation and analysis for AC paper	13 days	03/01/2012	19/01/2012
Charter finance and priorities/spring cons approved at AC	1 day	30/01/2012	30/01/2012
Spring consultation 2012 on priorities inc Area Committee event	22 days	31/01/2012	29/02/2012
Set priorities, refresh business plan and draft charter	9 days	01/03/2012	13/03/2012
Refreshed business plan to AC	1 day	14/03/2012	14/03/2012
Draft charter to AC	1 day	14/03/2012	14/03/2012
Business Plan sent round to partners and put on Internet	5 days	19/03/2012	23/03/2012
Draft Charter to finalise and take to ward member meetings	55 days	19/03/2012	01/06/2012
Charter approved at June AC	1 day	04/06/2012	04/06/2012
Final text to Media Mad	5 days	05/06/2012	11/06/2012
Media Mad final amendments and printing	10 days	12/06/2012	23/06/2012
Charter out to groups	10 days	25/06/2012	06/07/2012
Summer events	18 days	23/06/2012	15/07/2012
Vol TQ event and Moortown/Chapel Allerton cons MUVF	6 days	09/07/2012	15/07/2012
Roundhay Live	1 day	23/06/2012	23/06/2012
Autumn consultation 2012	65 days	03/09/2012	30/11/2012
Spring consultation 2013	39 days	01/01/2013	22/02/2013

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Report author: Lucy Jackson
Tel: 0113-3057569

Report of Consultant in Public Health (East North East Area)

Report to Inner North East Area Committee

Date: 30th January 2012

Subject: Joint Strategic Needs Assessment and Area profiles

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	X <input type="checkbox"/> Yes <input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	X <input type="checkbox"/> Yes <input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes X <input type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes X <input type="checkbox"/> No

Summary of main issues

1. The Leeds Joint Strategic Needs Assessment is presently being updated and includes within it 108 MSOA profiles and profiles for each Area Committee and each Clinical Commissioning Group. It will be the primary document for agreeing the Joint Health and Well Being Strategy for the City.
2. Cross Cutting themes are emerging across all the key data sets. Wider programmes that impact on health and well being; a focus on prevention programmes; Early identification programmes; Increased awareness; Secondary prevention programmes; Increasingly moves towards having a holistic focus; Impact assessment in terms of inequalities in health.
3. Within this area committee there is wide variation in the populations health and well being. This is detailed in the appendix of telling the tale of two MSOAs – Chapeltown and Moortown Central.
4. Meanwood 6 Estates and Chapeltown are the priority areas in relation to having multiple health and wellbeing needs for the area. The data also identifies a number of issues in other MSOAs, which may require further observation and/or attention.

Recommendations

1. That the Area Committee considers the prioritisation of action in line with the diverse needs within the population.

2. That further considerations is given to the MSOA profiles for Chapeltown and Meanwood 6 estates in line with the present actions taking place within these areas.
3. That consideration is given to the lead roles of different agencies in terms of addressing these needs.
4. That consideration is given to developing a mechanism to help the Area Committee shape the future iterations of the MSOA profiles and JSNA
5. That the area committee considers how it might develop a process to enable health professionals, voluntary sector and Councillors to work together to utilise the information contained in the MSOA profiles to shape and monitor the health landscape

1 Purpose of this report

- 1.1 The purpose of this paper is to update the Inner North East Area Committee on the emerging priorities for this area flowing from the refresh of the Leeds JSNA.

2 Background information

- 2.1 The Health & Social Care Bill gives the Joint Strategic Needs Assessment a central role in the new health and social care system. It will be at the heart of the role of the new Health and Well Being Boards and is seen as the primary process for identifying needs and building a robust evidence base on which to base local commissioning plans. It provides an objective analysis of local current and future needs for adults and children, assembling a wide range of quantitative and qualitative data, including user views. In the future the JSNA will be undertaken by Local Authorities and Clinical Commissioning Groups (CCG) through Health and Wellbeing Boards. Local Authorities and CCGs will each have an equal and explicit obligation to prepare the JSNA, and to do so through the Health and Wellbeing Board. There is a new legal obligation on NHS and local authority commissioners to have regard to the JSNA in exercising their relevant commissioning functions.
- 2.2 Public Health in the Local government paper published December 2011 makes it clear that Local authorities should decide which services to prioritise, based on local need and priorities. This should be informed by the Joint Strategic Needs Assessment. It also states the need to engage local communities and the third sector more widely in the provision of public health and to deliver best value and best outcomes.
- 2.3 The profiles are in line with the new guidance now published.
- 2.4 The first JSNA for Leeds was published in 2009. Two of the key gaps in the original JSNA were having more locality level data and ensuring qualitative data of local people's views, was included. For the 2012 refresh each of the core data sets will include local people's views. There has also been the development of Locality Profiling for different geographies. Middle Super Output Area Profiles (108), Area Committee Profiles (10) and Clinical Commissioning Group (3) and planned development of General Practice Profiles (113).

3 Main issues

- 3.1 In February 2012 an analysis of the overall priorities for Leeds from all of the data and qualitative information within the JSNA will be produced within an Executive Summary of the JSNA. For the city of Leeds across all the areas covered within the JSNA there are some emerging cross cutting themes:

- **Wider programmes that impact on health and well being** – focus on children, impact of poverty, housing, education , transport etc
- **Prevention programmes** – focusing on smoking, alcohol weight management, mental health, support
- **Early identification programmes** – NHS Health Check/NAEDI; risk, early referral for wider support
- **Increased awareness** – e.g. of symptoms of key conditions, or agencies/information
- **Secondary prevention programme** –effective management in relation to health and social needs
- **Increasingly move towards having a holistic focus** - e.g. rather than a long specific disease pathways, focusing instead on the person and their needs
- **Impact assessment in terms of inequalities in health.**

4 Area Committee

4.1 The Area Committee profile details information about the population within the area, wider factors that affect health taken from the Neighbourhood Index; GP prevalence data with a focus on long term conditions and healthy lifestyle; mortality data; alcohol admissions data and adult social care data.

4.2 Key issues for the Inner North East Area Committee:

- The health and well being of the population within the Inner North East Area Committee boundaries is widely variable. Just over 20% of the population of Inner North East live in the 10% most deprived areas nationally, and a similar proportion of the population live in the least deprived areas.
- Each Area Committee is broken down into Middle Level Super Output Areas(MSOA). An MSOA is a geographic area designed to improve the reporting of small area statistics in England and Wales. The minimum population for an MSOA is 5000.
- There are 10 MSOAs within this Area Committee. Two MSOAs are in the most deprived 20% of Leeds (Chapelton and Meanwood 6 estates) with a combined population of 18,657. Three MSOAs are in the 20% least deprived of Leeds (Moortown Central, Roundhay and Rounday Park) with a combined population of 20,404.
- Although about 70% of the population of Inner North East are from British origin, there are a substantial number of people of south Asian origin, and also eastern and western European backgrounds.
- In order to prioritise action within the Inner North East Area there needs to be an understanding at a smaller geography level. The profiles of the 10 MSOAs within the Inner North East Area are all different- the detail of each is within their MSOAs profiles.

5 Priority Areas:

5.1 **Meanwood 6 Estates** is within the most deprived areas of Leeds (23rd poorest) in the Neighbourhood Index produced by Leeds City Council. It scores generally lower than the averages for Leeds apart from the environment indicator. It has the highest

prevalence for Coronary Heart Disease (CHD); Chronic Obstructive Pulmonary Disease (COPD); obesity; smoking; admissions due to alcohol and alcohol attributable admissions. It has the highest premature mortality rate for both sexes combined and for females.

- 5.2 **Chapelton** is within the most deprived area of Leeds (5th poorest) in the Neighbourhood Index produced by Leeds City council. It scores lower than Leeds for all indicators but most notably for economic activity, low income, health and environment. For the inner NE area it has the lowest prevalence of cancer but the highest prevalence of diabetes; the highest count of alcohol admissions and alcohol attributable admissions (although as a rate similar to the Leeds average) and the highest contacts from adult social care(ASC); services provided by ASC and homecare. It has the highest premature mortality rate for men .

6 A summary of two of the least deprived areas:

- 6.1 **Moortown Central** is within the least deprived areas of Leeds (99th poorest). On the combined neighbourhood index Moortown Central scores above average on all indicators. The one area of concern is that it is highest for this area for adult safeguarding referrals (64). It has the lowest recorded smoking rates and the lowest number of hospital admissions due to alcohol. It also has the lowest mortality rate for both sexes.
- 6.2 **Roundhay** is also within the least deprived areas of Leeds (83rd poorest). In the neighbourhood index Roundhay is above average on all indicators.. It has the lowest Chronic Obstructive Pulmonary Disease rates; and the lowest number of admissions to hospital attributable to alcohol. It also has the lowest ASC contacts; services provided and home care.
- 6.3 Appendix A gives a comparison between two of these MSOAs across the spectrum of need and Appendix B provides a table showing the main issues that have been identified in the ten MSOAs, which fall in this Area Committee boundary.

7 Corporate Considerations

7.1 Consultation and Engagement

A qualitative data library has been established to include all consultations over the last two years Over 100 items have been analysed and interwoven within the JSNA data packs to give a view of the local people.

A large stakeholder's workshop to share emerging finding and consult on how to ensure Leeds produces a quality JSNA was held in September. A Third sector event is planned for January.

7.2 Equality and Diversity / Cohesion and Integration

An Equality Impact Assessment will be carried out in February on the produced documentation and process prior to being published.

7.3 Council policies and City Priorities

The JSNA has already been used to inform the State of the City report and will be the key document for developing the future Joint Health and Well Being Strategy for the City.

8 Conclusions

8.1 In order to tackle the inequalities present within the area committee, agreed action across partner agencies are required.

- The NHS (and in the future Clinical Commissioning Groups) Reduced numbers of people living with preventable ill health and people dying prematurely, whilst reducing the gap between communities.
- The local Authority to lead (with support form the NHS) helping people to live healthy lifestyles, make healthy choices and reduce health inequalities.
- The local Authority to lead improvements against wider factors which affect health and wellbeing and health inequalities.

9 Recommendations

9.1 That the area committee considers the prioritisation of action in line with diverse needs within the population.

9.2 That further considerations is given to the MSOA profiles for Chapeltown and Meanwood 6 estates in line with the present actions taking place within this areas.

9.3 That consideration is given to the lead roles of different agencies in terms of addressing these needs.

9.4 That consideration is given to developing a mechanism to help the Area Committee shape the future iterations of the MSOA profiles and JSNA

9.5 That the area committee considers how it might develop a process to enable health professionals, voluntary sector and Councillors to work together to utilise the information contained in the MSOA profiles to shape and monitor the health landscape

Appendix A

A Tale of 2 MSOA's The best and the worst middle super output areas within Inner North East

Inner North East Area Committee	Population	Life Expectancy	Existing Future Health Problems	Future Problems	Smoking Prevalence	CHD Prevalence	Population Type	BME	Educational Attainment	Children in Workless Households	Claiming Job Seeker Allowance
Moortown Central	8,103 Above the Leeds average for 55 – 64 year olds. Below the Leeds average for 20 – 29 year olds	Male 79.5 Female 81.17	14.5%	0%	12% 12,886 / 100,000 DSR	4.2% 2,382 / 100,000 DSR	Wealthy achievers	22%	74.32% at Key stage 4 79.41% at Kay stage 2	44 3.55%	105 2.5%
Chapelton	11,717 above the Leeds average for 25 – 44 year olds. Below average for 55 – 75 year olds.	Male 77 Female 79.85	24%	32%	24.9% 24,216 / 100,000 DSR	2.5% 2,784 / 100,000 DSR	Split between hard pressed and urban prosperity	61%	37% at key stage 4 56% at key stage 2	561 36.2%	538 9.95%

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Inner North East Area Committee MSOA Profiles

MSOA	Issue	Current/Potential Action	Who
Chapelton E02002371	Tackle high prevalence and age standardised rates of diabetes	www.change4life.com www.wellbeingleeds.com . Healthwalk activity	Feel Good Factor currently delivers a number of healthy living activities
Chapelton E02002371	Tackle high premature mortality rates from circulatory disease in men	www.change4life.com www.wellbeingleeds.com . Healthwalk activity	Feel Good Factor currently delivers a number of healthy living activities
Chapelton E02002371	Tackle high premature mortality rates from cancer in women	www.change4life.com www.wellbeingleeds.com Need more information to aid targeting	
Meanwood Six Estates E02002367	Tackle high prevalence of obesity	All professionals urged to sign up to and promote Change4Life Exploiting linkages to Leeds Lets Change and Wellbeing Portals Deliver/promote awareness campaigns Investigate/exploit planning mechanisms Promote active transport	

MSOA	Issue	Current/Potential Action	Who
		Ensure food and nutrition and physical activity initiatives are developed/promoted	
Meanwood Six Estates E02002367	Tackle high premature mortality from circulatory disease and cancer in both men and women	<p>'Meanwood Quitter' starts January 2012</p> <p>Prioritise awareness raising</p> <p>Promote/increase access to NHS Health Check</p> <p>Exploit linkages to Meanwood Demonstrator site</p> <p>Develop partnership approaches to tackle determinants of health</p>	
Meanwood Six Estates E02002367	Tackle high rates of alcohol related hospital admissions	<p>Investigate further</p> <p>Ensure that MSOA is considered for targeted action</p>	ENE Health & Wellbeing Partnership Diane Powell NHS AB&Leeds
Meanwood Six Estates E02002367	High prevalence & age standardised rates of smoking & COPD	<p>Potential rollout of aspects of Seacroft project e.g. COPD screening tool, self help and awareness campaigns</p> <p>Meanwood Quitter campaign starts January 2012</p>	Liz Bailey ZEST Health for Life

MSOA	Issue	Current/Potential Action	Who
		<p>Reduce the supply and demand for illicit tobacco via enforcement activities, stakeholder and community engagement and social marketing methods</p> <p>Develop campaigns to break intergenerational cycle of initiation and addiction to tobacco in routine and manual groups</p> <p>Co-ordinate council services to develop new referral pathways from existing services</p>	
Meanwood E02002360	Tackle premature mortality rate in women and circulatory disease in men	www.change4life.com www.wellbeingleeds.com	
Brackenwood and Gledhow E02002361	Sharp rise in cancer prevalence and age standardised rates	Monitor/investigated further.	AB & Leeds NHS LCC
Carr Manor E02002354	Tackle high rate of paediatric admissions to hospital	Monitor/investigated further	

MSOA	Issue	Current/Potential Action	Who
Carr Manor E02002354	Tackle higher than Leeds average premature mortality rate in both sexes, but particularly men	Monitor/investigated further	
Roundhay E02002353 Oakwood and Gipton Wood E02002366	Mortality from cancer a key cause of premature mortality for women	Monitor/investigated further	AB & Leeds NHS LCC
Moortown Central E02002352 Roundhay Park E02002349	Mortality from cancer a key cause of premature mortality for men	Monitor	AB & Leeds NHS LCC

Report of Health and Wellbeing Improvement Manager (East North East Area)

Report to Inner North East Area Committee

Date: 30th January 2012

Subject: Health & Wellbeing Update Report

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	X <input type="checkbox"/> Yes <input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	X <input type="checkbox"/> Yes <input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes X <input type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes X <input type="checkbox"/> No

Summary of main issues

1. Update of national agenda
2. Update/progress of work over last year
3. Future Plans

Recommendations

1. The Area Committee is asked to note the information in the attached report and provide suggestions for building on and further developing health improvement work in Inner North East Area.

1 Purpose of this report

- 1.1 The purpose of this report is to outline how the national agenda is shaping the work of the East North East Health and Wellbeing partnership and provide a progress report on how key health issues are being addressed in the context of the Inner North East Leeds Area Committee.

2 Background information

- 2.1 New local partnership arrangements for health and wellbeing were established by Healthy Leeds in 2009, following extensive consultation, which proposed the need to focus service delivery at a more local level. The development of the three local health and wellbeing partnerships complements existing themed partnerships. These are based on area committee boundaries and are supported by Health and Wellbeing Improvement Managers, joint funded by the Council and Leeds PCT.
- 2.2 In the East North East Area, the core Health and Wellbeing team resource consists of Liz Bailey (Health and Wellbeing Improvement Manager) and Janet Smith (Health Improvement Officer). There is no non HR financial support attached to these posts.
- 2.3 Following political changes at a national level in 2010, Primary Care Trusts will be abolished in 2013 and accountability for the delivery of public health will move to Local Authorities, supported by jointly appointed Directors of Public Health. Dr Ian Cameron took up this position in Leeds during November 2010.
- 2.4 Clinical Commissioning Groups, which include secondary care clinicians and nurses will commission healthcare services, based on the health needs assessments of their local populations. A new Leeds Health and Wellbeing Board, met in shadow form in October 2011 and it will be involved 'throughout the process' of GPs developing their commissioning plans. The Health and Wellbeing Board may refer plans back to the clinical commissioning group, or the NHS Commissioning Board for further consideration. A key function of the Health and Wellbeing Board is to produce a Joint Strategic Needs Assessment, which will be the primary document for agreeing the Joint Health and Well Being Strategy for the City.
- 2.5 The terms of reference of the Health and Wellbeing Partnerships, which are chaired by a member of a Clinical Commissioning Group, have recently been amended to take into account the changing health improvement landscape. The partnerships will now become integral for delivery of the work of the Health and Wellbeing Board.

3 Main issues

- 3.1 The East North East Health and Wellbeing Partnership has been working to progress three main priorities for action across the ENE area: to contribute towards tackling child poverty, primarily around increasing uptake of free and paid school meals, to prevent and reduce the impact of Chronic Obstructive Pulmonary Disease and to increase the levels of physical activity across the area.

- 3.2 Progress has been made on free school meals. Over the past year, the group has worked with the School Meals Policy Adviser to raise awareness of the issues, train key personnel and ensure schools and parents are more engaged. Increasing free school meal uptake has subsequently become much higher profile and now has delivery and outcome mechanisms within the financial inclusion strand of the child poverty action plan. Locally and city wide, the 'Be Healthy' Challenge - a lifestyle focused whole school event, now includes school meal based activity and signposting eligible, but non claiming individuals to appropriate assistance is now included in NHS third sector contracts. As a result of the Health and Wellbeing Improvement Manager's contribution to the child poverty needs assessment, this work has recently been expanded towards supporting families with complex needs. An outcomes based accountability session has been held and an action plan/programme of work is now being developed. This work will include delivery across Inner North East.
- 3.3 The Joint Strategic Needs Assessment has now produced MSOA level data, which has identified a number of health issues in MSOAs across the area, that were previously hidden in larger data sets (appendix B of accompanying JSNA paper). Whilst Chapeltown has been, and will continue to be the focus of a number of targeted health initiatives, Meanwood 6 Estates has now also been identified as an MSOA with a number of particular health needs, requiring attention.
- 3.4 During the next twelve months, the team will build on existing work, developing targeted action according to need and where appropriate, look towards rolling out successful aspects of work developed elsewhere in East North East Area and Leeds as a whole.
- 3.5 The JSNA has now highlighted, within Meanwood 6 Estates higher prevalence and aged standardised rates of COPD and smoking than the Leeds average.
- 3.6 Smoking is the single biggest preventable cause of ill health and mortality, including from COPD and other respiratory disease, cancer and coronary heart disease. Therefore, putting in place action to reduce smoking and managing smoking related conditions is a particular priority.

Prevalence of smoking across the East North East Area 2011

Ward	Smoking Prevalence %
Killingbeck & Seacroft	34.55
Burmantofts & Richmond Hill	34.12
Meanwood 6 Estates	32.2
Gipton & Harehills	30.33
Chapeltown	24.9
Chapel Allerton Village	17.2
Moortown Central	15.96
Wetherby West	11.3
Alwoodley West	9.7

Source: Leeds JSNA and NHS Leeds 2011.

3.7 A targeted piece of work called 'Meanwood Quitter' is starting in January 2012, aimed at encouraging smokers to quit. This is a partnership approach including Zest Health for Life, NHS Airedale, Bradford and Leeds Neighbourhood Team, Neighbourhood Management, ENE Homes, Schools and Children's Services.

3.8 The Seacroft community wide programme to tackle Chronic Obstructive Pulmonary Disease will shortly be evaluated, with a view to rollout of successful aspects to other neighbourhoods, including Meanwood. A partnership between NHS Leeds, Leeds Community Healthcare Services, the NHS Stop Smoking Service, Space 2, the Local Authority, South Leeds and North Leeds Clinical Commissioning Group is delivering a combination of prevention, self care management and early diagnosis services.

This includes:

- 36 families have undertaken to have a smoke free home. Ways to encourage follow up of participating individuals to fully quit smoking are now being considered.
- Lifestyle and self management support for COPD patients to reduce risk of re-admission to hospital is being funded by the Inner East Area Committee and delivered by Space2 and the British Lung Foundation. Respiratory Nurses are evaluating physiological and psychological changes throughout, to assess the health effectiveness of this approach. This model, once evaluated will be considered for rollout to other areas.
- A pilot programme to assess the effectiveness of a COPD screening tool to identify and manage the disease early is being run in Bellbrooke Health Centre and Chapeloak Surgery. This is administered by the NHS Stop Smoking Service and if successful, depending on GP engagement and resources, this work could be rolled out to Meanwood.
- Awareness raising events – in approximately 4 hours, 80 individuals were advised about lung health, 5 with higher than expected lung age were detected, 5 were referred onto pulmonary rehabilitation and 6 were referred to their GP for further investigation. 1 person was referred to hospital for chest X ray as a result of 'Got a cough, get a check' information.
- A community focused inhaler technique DVD is now being developed to help people with COPD or asthma self manage their condition. Incorrect use of inhalers is a common reason for exacerbation of symptoms and admission to hospital. Once developed (by March 2012), the DVD will be available for use across the East North East area.
- A young people's survey is being developed and will be administered shortly. This aims to find out what type of stop smoking services young people would access and what would likely encourage them to stop smoking. This information will be used to help develop young people friendly initiatives.
- Meanwood has been selected to be an Integrated Health and Social Care Demonstrator site, focusing on people with long term conditions (separate paper to be presented by relevant officers). This project will contribute towards

meeting some of the needs highlighted in the MSOA profiles for the Inner North East.

3.9 In Chapeltown, a number of activities have developed through the infant mortality demonstration site, including:

- 78 smokefree homes promises have been made across Chapeltown since April 2011.
- 16 frontline staff from Chapeltown attended 'links between housing and infant mortality' training.
- Work by the NHS Neighbourhoods team increased uptake of Healthy Start vitamins from 338 to 436. The Chapeltown model was rolled out across Leeds and has led to NHS Leeds having the highest uptake of vitamins across Yorkshire.
- A multi agency referral tool, developed in South Leeds will be piloted in Chapeltown shortly. This will improve access for vulnerable families to a number of preventative services.
- Making Every Penny Count events have been held at Chapeltown and Meanwood Children's Centres. This raised awareness among local families around financial support services and provided information around cooking on a budget and low cost leisure activities available locally.
- NHS Leeds commissioned a 4 week cook and eat programme in Chapeltown, delivered by Feel Good Factor.
- A new series of antenatal sessions have been developed by midwives at Chapeltown Children Centre. Feel Good Factor are providing nutrition and healthy eating sessions as part of the programme.
- Three local Third Sector organisations, including Northcall and Feel Good Factor now have four members of staff trained by the LCC Health Improvement Team to deliver Healthy Living Interventions to the local community which contribute to East North East health improvement work.
- A telecare awareness event for professionals working with vulnerable groups was held in January 2011. 20 people attended and are now able to make appropriate referrals.

4 Physical activity

4.1 Work has been done to help reduce the -16.59% physical activity participation gap between limiting disabled people and the rest of Leeds and the-13.43% gap between people aged 55 and over and the rest of Leeds (Active People Survey 2009). With 17,178 disabled people in Leeds (Metro 2010), and the consequences of an inactive lifestyle towards developing overweight, obesity, diabetes, coronary heart disease and some cancers, the health benefits of a more active disabled population are considerable.

4.2 Several initiatives around increasing physical activity have been delivered.

- As a result of East North East Partnership activity, the Leeds Card Extra application process has been amended so disabled people from across Leeds, including from Inner North East can now access Local Authority Sports and Leisure Centres, confident that their helper, if required to enable them to participate, will be admitted free of charge and without challenge.
- Previously exempt carers from Inner North East can now obtain more affordable admission to leisure centres and cultural opportunities. An Adult Social Care, Carer's Assessment has now been introduced as a criterion for obtaining a Leeds Card Extra. Work is now developing with Leeds Involving People and Carers Leeds, to ensure that this information is publicised widely and relevant individuals are supported to benefit from the changes.
- The wellbeing portal on www.wellbeingleeds.com and www.wellbeingleeds.co.uk has been designed and set up to enable local people and professionals to identify local healthy living opportunities, including physical activity, healthy eating, stop smoking, alcohol and substance use etc. This is being publicised amongst professionals who are disseminating to local people.
- More free physical opportunities for vulnerable groups, including those from the Inner North East have been developed. Several volunteer walk leader training sessions have been delivered, 25 walk leaders have been trained and several new walks are being developed/ supported including a Physically Disabled and Able Bodied Group (PHAB), Touchstone (mental health), Space 2, Feel Good Factor, and a Sikh Elders Group.
- A Walk 4 Life Day walking event in Roundhay Park attracted 22 people from the East North East area.

5 Supporting families with Complex Issues

- 5.1 This work is at an early stage, but is intended to improve partnership working and communication between agencies, reduce duplication of effort and maximise limited resources. The child poverty needs assessment identified a need to address wider factors which can be a cause, or effect of poverty. These factors, which often co-exist, include alcohol and drug use, domestic violence, and mental health issues. These factors which impact negatively on a child's welfare should be tackled, as well as raising income through employment, training and benefit uptake.
- 5.2 An outcome based accountability session took place in October 2011 and an action plan is being drawn up with relevant partners. The Health and Wellbeing Partnership will be a key vehicle in driving delivery of this project.

6 Corporate Considerations

- 6.1 The work of the health and wellbeing partnership corresponds with the White Paper published by the Department of Health "Equity and Excellence: Liberating the NHS" (2010), the Public Health White Paper, Healthy Lives, Healthy People 2010 and the move towards localism. There is a greater emphasis on delivering

services around local needs, especially for those that have the greatest health and wellbeing inequalities. The newly published MSOA profiles will enable more effective targeting of resources in the future. A new public health function will be implemented in the council with an associated challenge to ensure that health becomes everyone's business.

6.2 Consultation and Engagement

6.2.1 The work has developed on the basis of previous consultations and involvement of stakeholders, including Third sector organisations who work with community groups and active involvement from individuals themselves.

6.3 Equality and Diversity / Cohesion and Integration

6.3.1 The main thrust of the work is aimed towards reducing health inequalities and as such primary consideration has been to meet the particular needs of especially vulnerable groups.

6.4 Council policies and City Priorities

6.4.1 The work is developing in line with the City Priority plan and the Health and Wellbeing Strategy.

6.5 Resources and value for money

6.5.1 This work has taken place with few additional resources and relies heavily on partnership approaches.

6.6 Legal Implications, Access to Information and Call In

6.6.1 None.

6.7 Risk Management

6.7.1 None.

7 Conclusions

7.1 The Area Committee is asked to consider the opportunity to incrementally build on the current work.

8 Recommendations

8.1 The Area Committee is asked to note the information in the attached report and provide suggestions for building on and further developing health improvement work in Inner North East Area.

9 Background documents

9.1 None, but the committee is asked to note Appendix B of the JSNA report.

Report of Director of Adult Social Services

Report to Area Committees

Date: January 2012

Subject: Proposal to develop Integrated Health and Social Care teams

Are specific electoral Wards affected?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, name(s) of Ward(s):		
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary of main issues

1. Many people who receive both health and social care support have to cope with two sets of professionals coming to see them, asking similar questions and assessing them for many of the same conditions and problems. Most of these people are living with one or more long-term conditions – and many are elderly.

2. In some parts of the country, health and social care teams have begun to work closely together in a more integrated way. They have found that this more streamlined, joined-up approach often results in services which patients and carers say are better for them – and fewer people ending up in hospital or in long-term residential care.

3. In Leeds we are looking at how we can work together more effectively by developing integrated health and social care teams. The development of integrated teams will be progressed together with two other key aspects of work: **risk stratification** – understanding the needs of the population and identifying those most at risk of needing

high levels of health and social care support; and **co-production and self-care** – empowering individuals to take control of their treatment, care and support.

4. GP practices, health workers, social care staff and patients will be working more closely together to improve outcomes and quality of care for older people and those with long-term conditions.
5. They will take a combined approach to identifying who's most at risk and providing earlier, targeted support to help people stay as healthy and independent as possible.
6. Shared information, systems and processes will help clinicians and social care teams to reduce waste and duplication and create a smoother experience for people using services.
7. The ambition is to have integrated health and social care teams in place across the whole City by March 2013 starting this process with three demonstrator sites in Kippax & Garforth, Pudsey and Meanwood.

Recommendations

8. Members are requested to note the information within this report and request that further updates on the progress of the demonstrator sites be provided to them over the coming year.

1 Purpose of this report

- 1.1 This report gives Committee Members detail of work going on in Leeds to improve the effectiveness of health and social care services. It describes the approach of using demonstrator sites to test out and develop aspects of the model of service.

2 Background information

- 2.1 *“People want services that feel joined up, and it can be a source of great frustration when that does not happen. Integration means different things to different people but at its heart is building services around individuals, not institutions. The Government is clear that joint, integrated working is vital to developing a personalised health and care system that reflects people’s health and care needs.”* (Department of Health/Department of Communities and Local Government, 2010)
- 2.2 The White Paper *Healthy Lives, Healthy People* and the *Transforming Community Services* agenda call for the NHS and local authorities across the country to take a joint approach to developing more personalised, preventive services focused on delivering the best outcomes for our communities.
- 2.3 At the same time, all NHS organisations and local authorities must deliver efficiency savings while maintaining or improving the quality of services, to meet QIPP (Quality, Innovation, Prevention and Productivity) and local authority Spending Review targets, respectively.
- 2.4 The Leeds Transformation Programme is a city-wide agreement between Health and Social Care partners to work together to deliver the challenges ahead. Programme Board membership includes the Director of Adult and Children’s Social Services together with the Chief Executives of all of the NHS trusts within the City.
- 2.5 Demand for health and social care services is growing because of a continued increase in the proportion of people aged over 65 and, in particular over 85 years; new developments in health and care interventions; and trends in ‘lifestyle’ challenges such as obesity, levels of exercise, smoking, and drug and alcohol dependency.
- 2.6 To ensure we can rise to these challenges successfully, we need to fundamentally reshape the way in which health and social care services are delivered in partnership with the people of Leeds.
- 2.7 Through the Transformation Programme, public sector organisations in the city will work, together with third sector colleagues, to pool resources, support integration and deliver services tailored around the needs of individuals and local communities. The Programme is the means by which, together, the NHS and Adult Social Care will drive and deliver the transformation of health and social care services with the people of Leeds.
- 2.8 Some projects within the programme impact more directly on Adult Social Care than others. The Urgent Care and Older People and Long Term Conditions work areas are particularly important in ensuring that the people of Leeds get timely, appropriate health and social care services and reduce the need for people to retell their story to different professionals to get the help they need
- 2.9 An important aspect of this work is to look at how organisations can work together more effectively by developing integrated health and social care teams. The development of integrated teams will be progressed together with two other key

aspects of work: risk stratification – understanding the needs of the population and identifying those most at risk of needing high levels of health and social care support; and co-production and improving self-care – empowering individuals to take control of their treatment, care and support.

The model being proposed is based on:

- Existing profile on use of services by people with long term conditions;
- Opportunity to improve health, increase life expectancy, reduce health inequalities within the city;
- Agreement to adopt a model based on national evidence base (Sir John Oldham's model) of risk stratification, integrated teams, systematic self care;
- A desire to develop co-production based on 'no decision about me without me', improving patient/service user experience, promoting choice and personalisation.

- 2.10 **Shaping the Workforce.** The proposal is to work with the staff delivering health and social care services and with service users to consider the support people would access from health and social care teams and the skills the teams need to deliver this support. This information will then be used to build the multi-disciplinary teams of the future with the right blend of professional skills and practices. A model of workforce development will be used to engage staff and service users in identifying the skills needed. This will then inform the numbers of staff and types of role that will make up the teams. The idea of generic workers will also be explored.
- 2.11 To help us develop a model of partnership working that will be right for Leeds the proposal is to start with three demonstrator sites – one in each of three areas of the City. Health and social care staff in the demonstrators will be co-located and will test out and consider the tools and processes that they need to be in place for effective joint working. The teams will be based around GP practice populations linked to neighbourhoods- working closely with GPs and with the voluntary sector and community groups.
- 2.12 **Focus of the Model.** The initial focus of the teams will be on those individuals identified as having the highest level of need – these will often be older people living with more than one long term condition. By targeting those who are most at risk of arriving at hospital as an unplanned or emergency admission efforts can be made to tailor appropriate health and social care services to the individual and their needs – helping them to remain safe and supported in the community.
- 2.13 If people do need a period of time in hospital, integrated teams can also facilitate discharge from hospital when people are medically fit to leave. By having an integrated health and social care system with appropriate support co-ordinated from the community, planning for discharge can start earlier with people quickly directed to the most appropriate support setting for them.
- 2.14 The implementation of adult health and social care teams aims to:
- maintain a strong focus on quality and safety,

- join up care and services offered,
- reduce duplication and waste and offer people greater choice.

2.15 It is envisaged through better integrated and co-ordinated working more people will be supported to remain independent for longer and be enabled to take greater personal responsibility for their health and well-being. This model of service delivery has clear benefits for service users but also benefits the health and social care economy.

3 Main issues

3.1 It is proposed that integrated teams will be rolled out across the City over the next 15 months. To start this process three Demonstrator sites have been identified that will lead the way. These sites will test out new ways of working and their experience of what works will be fed into the service model that will be used in Leeds.

3.2 Three areas have been identified as demonstrator sites by the Clinical Commissioning Groups (CCGs). Whilst there needs to be consistency of approach and equitable services across the City it is also recognised that different neighbourhoods also have their own needs and are in different places to one another in terms of health inequalities and the support available from community groups. The demonstrators will be considering how we develop a service model which allows sufficient flex for local variations but provides consistent access to services and high quality care for all. The initial three demonstrators are very different to one another in terms of the geography and density of population and have been chosen for that reason. The chosen demonstrators are clusters of GP practices in Kippax/Garforth, Pudsey and Meanwood. The demonstrators will bring together a full range of health and social care staff and services at a practice/neighbourhood level.

Demonstrator site	CCG	Local Authority Area	Number of practices	Total population	Over 65 population
Kippax/Garforth	Leodis	SE	7	41,775	8,205
Pudsey	H3+	WNW	6	51,049	7,961
Meanwood	Calibre	ENE	15	101,342	14,071

3.3 Meanwood is the largest of the demonstrators and is based within the Calibre CCG Area (see map in appendix 1) There are 15 GP practices involved with a GP practice population of 101,000 with over 14,000 patients over the age of 65. Pudsey is the second largest demonstrator site with 6 GP practices in the H3+ CCG area and a practice population of over 51000 nearly 8000 of whom are over 65. Kippax/Garforth in the Leodis CCG area is the smallest demonstrator site with 7 GP practices with a population of 41775 but with over 65s numbering 8205..

3.4 For the purpose of the demonstrator areas the teams will be working with all individuals within the practices that are identified as in need of support, this includes those who live outside of the geographical area. .

3.5 A project team has been put together who will facilitate the development of the teams. Work is underway on identifying staff to work in the demonstrator sites and, working with the staff defining the work of the demonstrators. However, the project

has steered away from having a blueprint for the teams to allow service users/patients and frontline health and social care staff engaged in the demonstrators to shape the process redesign and develop a new model of working.

- 3.6 Working more closely together will allow health and social care staff to achieve a better understanding of how multi-professional teams can support people holistically – for example, staff will be encouraged and empowered to identify gaps in services and potential solutions for doing things better in the interests of the people they support.
- 3.4 Staff will be aware of the needs and choices of the people they work with, and will be able to link them into appropriate services in their own local communities.
- 3.5 Working in a more integrated way will help us to minimise delays, reduce duplication or fragmentation of services, reduce the number of different professionals who need to be involved (so people don't have to keep repeating the same information to different staff), and ensure that information is shared between different professionals more effectively – to create a smoother, more streamlined experience for the individual.
- 3.7 To monitor the impact of this change programme a number of jointly agreed quality and outcome measures have been identified, namely:
 - Baselines for demonstrator sites prior to go live
 - Patient experience measures
 - Staff experience measures
 - Activity and finance measures
 - Health inequality measures
- 3.8 Work is underway to agree joint metrics for these measures. In addition options are presently being developed for a formal evaluation of the impact of Integrated Teams linked to risk stratification and systematic self care management.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 This service transformation proposal recognises the need to place patients and service user at the centre of the process and to that extent a detailed public patient involvement plan is being produced which will include, at all levels of project structure, patient and service user representation and involvement.
- 4.1.2 A series of meetings are being held, initially for staff teams within the demonstrator areas, but eventually across the city and across organisations, to ensure the full engagement of all staff upon which the success of this proposal depends.
- 4.1.3 Trades unions have been informed of these proposals through the routine business meetings with the Chief Officer and the through formal JCC meetings and have been assured they will be kept fully informed of developments.
- 4.1.4 Early in the new year it is planned that this report and a presentation will be provided for all Area Committees and Health and Well Being Partnership Boards to ensure Members and other stakeholders are made fully aware of these

developments and can request regular updates to their Board on the projects progress through the year.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 These proposals will be subject to an equality impact assessment throughout the timeline of the project and the outcome of that assessment will be reported upon at its conclusion along with any recommendations as to how services may need to be modified

4.3 Council Policies and City Priorities

4.3.1 This proposal is about working more effectively in partnership with other organisations to improve outcomes for the citizens of Leeds. and is line with the City Priority Plan 2011 – 2015.

4.4 Resources and Value for Money

4.4.1 The integrated care pathways model aims to develop efficient streamlined services. These new pathways will remove duplication in management and in service delivery. This will improve the experience for service users in accessing a single service that can meet a range of support needs whilst maximising use of resources.

4.5 Legal Implications, Access to Information and Call In

4.5.1 There are no specific legal implications arising from this report.

4.5.2 This report is eligible for call in.

4.6 Risk Management

4.6.1 The main issues for the council are outlined in the main body of the report. A full risk analysis will be carried out within the context of developing this proposal The potential risks will fall broadly into four categories – Governance, HR, Finance and Performance and a more detailed report on these areas with be provided at the conclusion of the project

5 Conclusions

5.1 To meet the increasing demands made on health and social care services In a challenging financial climate both the Council and the NHS need to make radical changes to the way that we work for the people of Leeds .

5.2 In Leeds this proposal is to more closely align health and social care services based on national evidence of what works and delivers improved patient and service user experience and outcomes.

5.3 This work is made up of three interconnected strands which are being implemented together:

1. Risk profiling: Identifying people who are more likely to need hospital or long-term care in the future, so we can target them with more intensive support at an earlier stage, to reduce this risk.

2. Health and social care teams working more closely together: GP practices, community health and social care staff working together in a more co-ordinated way to reduce the number of different professionals who need to be involved in a person's care, and create a more streamlined approach both for people using services and those who provide them.

3. Self-care – a joint approach to helping people help themselves: Staff, people who use services, their families/ carers and community organisations working in an equal partnership to make sure people have the right tools and information to better manage their condition and live as independently as possible.

6 Recommendations

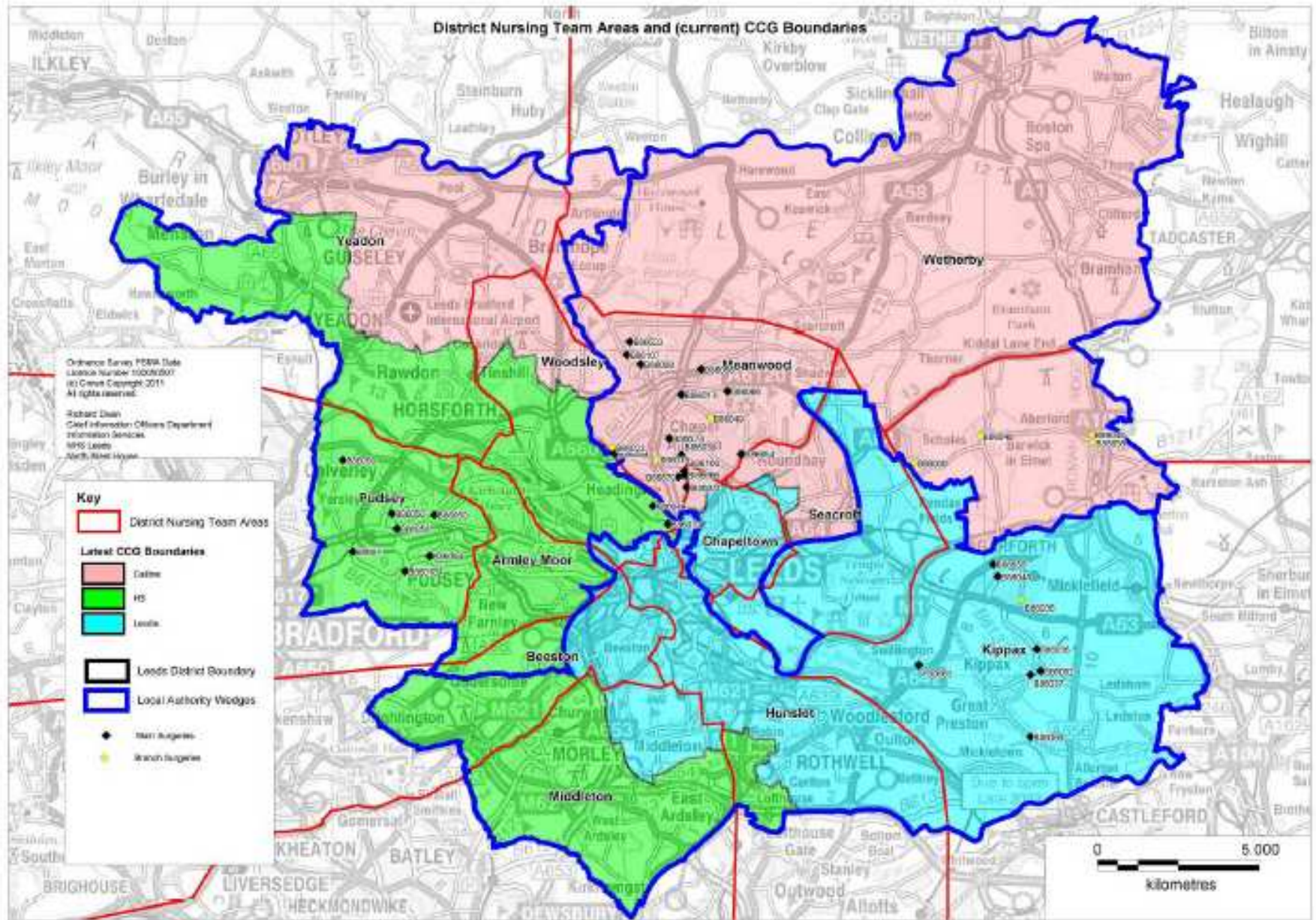
6.1 Members are asked to note the content of this report and to request regular updates on the progress of the demonstrator sites over the next 12 months

7 Background documents

7.1 *White Paper Healthy Lives, Healthy People-Dept of Health*

7.2 *Transforming Community Services Report –Dept of Health*

Draft map showing district nursing team areas, potential clinical commissioning group (CCG) and local authority boundaries



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Report author: Steve Lake
Tel: 0113 336 7634

Report of East North East Area Leader

Report to Inner North East Area Committee

Date: 30th January 2012

Subject: Priority Neighbourhood Update Report

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Chapel Allerton and Moortown	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

1. To provide an update to the committee on the progress and action being undertaken by the Neighbourhood manager in the priority neighbourhoods within the Inner NE Area.
2. To provide an overview of the latest information from the Neighbourhood Index to help identify successes and any areas for improvement.
3. To provide an update on any positive and negative issues that have arisen in these neighbourhoods in the last three months.
4. Provide the committee with feedback and identify any significant pieces of work which are progressing or issues which need the committee to consider to support this work.

Recommendations

5. That the committee note the progress to date and the updates to the action plans in the appendix.

1 Purpose of this report

- 1.1 The aim of this report is to update the committee on progress and projects taking place within the priority neighbourhoods in Inner NE and the work that is taking place.
- 1.2 It is further the aim of this report to provide a refreshed Neighbourhood Improvement Plan (NIP's) for the priority neighbourhoods and allow the committee to comment and examine these plans.

2 Background information

- 2.1 The Neighbourhood Improvement Plans were agreed at the Inner NE Area Committee Meeting in June 2011.
- 2.2 This paper forms one of the agreed updates to be provided to this committee throughout the annual cycle.

3 Main issues

3.1 Neighbourhood Management key achievements

- The main emphasis in the Inner NE priority Neighbourhoods since the last update has been around increasing the provisions and access by residents for employment and skills training and better coordinating these services. Bids have been submitted to ENEHL Area Panel to extend the work of the UNITY Enterprises Employment Support team in Chapeltown to start working with ENEHL residents and continue to support the Uhuru project at the Mandela Centre. A tender has been submitted and returned by Job centre Plus looking specifically at those furthest from the jobs market in Chapeltown (i.e. those receiving incapacity benefits) and this will come on line in the next few months and will use the existing partnerships developed by the team neighbourhood project. ZEST, Job Centre Plus and ENEHL have developed a project and a funding bid has been submitted for work in the Meanwood area which will include courses, job search, training for frontline staff around signposting and eventually a work club (agreed with learndirect) to be operating at the Beckhill House.
- In Meanwood, in addition to the above, the emphasis has remained around continued monitoring and improvements around the crime and grime agenda and development of the Challenge and Support group. This continues to evidence success with the latest Neighbourhood Index showing a dramatic improvement environmentally and a slight reduction in crime overall in the Chapel Allerton element of Meanwood. In the Stonegates the project there has been running for approximately 12 months now and promises significant results. The statistics indicate that, while crime and ASB levels have not improved, public confidence and information from residents. This is a significant positive for this area where previously people were too concerned over reprisals to even complete an anonymous survey. There has been a large amount of work undertaken by the Stonegates Partnership around information gathering and the enforcement element of the operation is underway with arrests and 1 eviction confirmed in January 2012. The clearance of the Beckhill Garth / Approach site continues to progress with only

1 block now remaining, and the work of the ENEHL estate caretakers should be recognised as their work in cleaning, cutting back vegetation and removal of fly tipping has been of the highest standard and has made a huge improvement in the look and feel of the estate overall. There has been £50K of funding granted by ENEHL Area Panel split between Burmantofts & Richmond Hill and Meanwood to tackle acquisitive crime in these areas and there was an Outcome Based Accountability (OBA) session in December 2011 which has developed the proposed plan. The three basic aims of this will be to complete target hardening, link in the Police IOM and Challenge and Support to target the identified perpetrators and also identify those most at risk of becoming involved and target YOS Support to try and divert them from future criminality.

3.2 In Chapeltown the emphasis has been around employment and increasing the opportunities for residents to access services. To this end the support for the Uhuru project which is jointly run by CYDC and UNITY is vital as this has successfully engaged with residents who other, statutory, organisations would find difficult to consistently engage with. The key element in this project is time, there is a substantial amount of work around confidence and aspirations required with this group as many of them have not been in employment for a number of years if at all so hard outcomes at this stage are difficult. An application for funding to continue UNITY support here has been submitted to the ENEHL Area Panel. The new learndirect centre on Chapeltown Road is working well and starting to link in with the Neighbourhood Improvement Plan and local groups including Uhuru. There will be an open day at the Reginald Centre on January 25th with a job fair inviting people and groups in to access services and raise awareness of what assistance in training and employment is available. This will be advertised through groups and through a leaflet drop to the whole Chapeltown area and is being funded through a European Grant which LCC Libraries accessed. The Job Centre plus project which has been tendered is for work in the Chapeltown, Burmantofts and Middleton areas as these have been identified as having the greatest need in the city. Meetings have taken place between the council and the owners of the old Gurdwara on Chapeltown Road and a plan to progress the improvements to this property has been proposed and agreed which will be monitored by the Neighbourhood Manager and LCC Planning Compliance, this directly follows up to the Inner NE Area Committee meeting in December 2011 where representation was made by local residents concerned about proposals for this site. In addition, the work around Bonfire night was very successful with engagement and the roll out of the conflict resolution training by statutory and voluntary youth providers alongside a very effective diversionary event arranged by Free 2 Be Me (a CYDC Project) alongside the school clusters, Safer Leeds, Breeze and the Neighbourhood Manager. Over 230 young people attended and there was a very significant reduction in ASB over this period.

3.3 Neighbourhood Index Assessment 2011 Statistics

3.4 The latest Neighbourhood Index for 2011 has been produced and a comparison is in the process of being completed showing changes between 2010 and 2011. In both Meanwood 6 estates and Chapeltown there have been improvements overall with the score in Meanwood rising 4 places overall (19 to 23) and Chapeltown rising a place (4 to 5). Within this there are some significant improvements detailed below. This is

only a brief assessment however as the full revised NIP for 2012-13 will be brought to the March Committee including a more detailed analysis.

- 3.5 In Meanwood 6 estates generally there has been improvements across the board with the largest improvements have been in the Environment domain with the score now exceeding the city average. The score rose from 63 to 85 over the last twelve months and rose 17 places (14 to 31). This is a result of the environmental improvements undertaken in year 1 of this project, coordinated enforcement work and the work of the ENEHL Estate Caretakers who have been very effective since their introduction on to the estate. The largest reduction in indicators here was in fly tipping which fell by 118 instances from 161 to 43. The only domains to have fallen are in Housing (fell 16 places to 28 from 44) and Community Safety (fell by 10 places to 18 from 28). There are reasons for both of these however and there is a strong likelihood they link to the clearance site in the Beckhill estate. The greatest issues with the Housing domain relate to empty homes and housing turnover which both showed a worse performance. In Community Safety the issues relate to environmental crimes or criminal damage which have certainly been an issue in the clearance area, also acquisitive crimes have got worse but the statistics only relate to the end of April 2011 and since then this has shown a significant improvement, as have community disorders.
- 3.6 In Chapeltown the most significant domain improvement is around Environment which has risen 4 places since 2010 figures (from 2 to 6) and shows particular improvements in fly tipping (although the waste issues continue to be a concern which is reflected in the overall score decrease). Education has also improved by a similar figure (rising from 28 to 32) with significant improvements at both Keys Stage (KS) 2 and 4. NEETs however have become a concern now and is above the Leeds average. Housing has also risen (21 to 27) and has seen a significant reduction in empty dwellings (32 less). The major falls have been in Community Safety (fallen by five places from 20 to 15) with the only reduction being in Community Disorders. While the Economic Activity and Low Income domains have both stayed static (14 and 1 respectively) both have improved on overall score and there are optimistic signs with reductions in those receiving Job Seekers Allowance (JSA) and Lone Parent Income Support and the only significant increase being in Households in receipt of In Work Benefits.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 Consultation and engagement for this process is completed through the Community leadership Teams in development, attendance and consultation through community groups and through the BIG group in Meanwood.
- 4.1.2 The Chapeltown CLT has not been as successful or had the same enthusiasm as it has in other areas so it is proposed to take the consultation and engagement of the NIP through the developing Chapeltown and Harehills cohesion forum. Engagement has been on going however with involvement from a range of residents groups in the area.

4.1.3 The initial date for the Meanwood CLT has been agreed upon for early February and residents are in the process of being contacted and visited at this time. Carr Manor school council have been visited and a number of young people from this group are also keen to get involved and with the residents proposed by local agencies it is expected that this should be a positive group.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 Equality and Diversity are monitored through the NIP's and in identifying inequalities and looking to resolve these, this information forms a crucial part of all work in priority neighbourhoods.

4.3 Council Policies and City Priorities

4.3.1 The work links directly to overall city wide plans through the Vision for Leeds.

4.4 Resources and Value for Money

4.4.1 This project looks to better integrate and streamline existing resources creating an integrated approach to issues with associated improvements in value for money.

4.5 Legal Implications, Access to Information and Call In

4.5.1 The decisions made in relation to this post (given the Well Being funding and delegated function) are subject to call in

4.6 Risk Management

4.6.1 Not applicable in this instance.

5 Conclusions

5.1 The approach being taken in both of these priority neighbourhood is working and progress is being made. In particular, the work in Meanwood is proving successful and popular with both residents and partners.

6 Recommendations

6.1 That the committee note the contents of this report and the updated NIP's in the appendices.

7 Background documents

7.1 Area Committee Roles and Functions 2011/12

7.2 2011 Neighbourhood Index comparisons of Meanwood 6 estates and Chapeltown

7.3 Chapeltown and Scott Hall NIP

7.4 Meanwood NIP

7.5 Moor Allerton NIP

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Leeds Neighbourhood Index

E02002371: Chapeltown

Domain Summary	2010			2011		
	Rank	Score	Rank	Score	Rank	Change
Economic Activity	14	23.04	14	29.48	0	6.45
Low Income	1	-5.03	1	-9.36	0	-4.33
Housing	21	49.09	27	53.32	6	4.23
Health	12	25.08	8	25.25	-4	0.17
Environment	2	37.79	6	17.54	4	-20.26
Education	28	30.76	32	39.55	4	8.79
Community Safety	20	64.64	15	61.60	-5	-3.04
Leeds Index	4	5.73	5	5.60	1	-0.13

Indicators	2010			2011		
	Data	Score	Rank	Data	Score	Rank
Job Seekers' Allowance	11.21%	5.17	9.95%	17.10	-1.26	11.93
Incapacity Benefit	10.78%	23.06	10.64%	24.14	-0.14	1.07
Lone Parent Income Support	3.21%	57.74	2.87%	62.27	-0.34	4.53
Children in Workless Households	621	18.95	561	26.80	-60	7.84
Households Receiving In-Work Benefits	313	-11.44	391	-40.22	78	-28.78
60+ Households in Receipt of Benefits	606	-0.74	603	-0.18	-3	0.55
Court Payment Orders	633	-13.55	575	-2.48	-58	11.07
Average Purchase Price	£143,613	18.31	£136,513	16.31	-£7,099	-2.00
Price / Income Ratio	4.98	26.57	5.70	37.31	0.72	10.75
Housing Turnover	15.33%	69.11	15.66%	68.20	0.33	-0.91
Empty Homes (90+ days)	9.04%	63.65	8.25%	67.95	-0.79	4.29
Circulatory Disease Mortality	111.00	54.48	111.67	54.14	0.67	-0.34
Cancer Mortality	114.77	62.18	130.74	53.15	15.97	-9.02
Low Birthweight	12.80	4.84	11.58	16.67	11.82	11.58
Adult Social Care	220	0.00	231	-6.15	11	-6.15
Fly Tipping	541	29.23	155	66.30	-386	37.08
Graffiti	38	71.04	31	76.38	-7	5.33
Waste Issues	116	64.73	390	-20.04	274	-84.77
Persistent Absenteeism	6.76%	68.55	6.19%	71.45	-0.57	2.90
Foundation Stage	50.00%	54.55	46.76%	50.13	-3.24	-4.42
Key Stage 2	44.00%	11.03	56.39%	32.99	21.96	12.39
Key Stage 4	24.26%	13.66	37.01%	31.82	12.75	18.16
NEET	5.94%	64.81	9.12%	45.20	3.18	-19.61
Acquisitive Property Crime	388	77.78	470	71.68	82	-6.09
Environmental Crimes	211	58.93	219	57.22	8	-1.70
Crimes Against Individuals	353	61.31	426	52.54	73	-8.77
Community Disorders	823	55.96	749	60.57	-74	4.61

Notes:

Domain Summary: Shows the score, underlying data and changes for each domain, for each year.

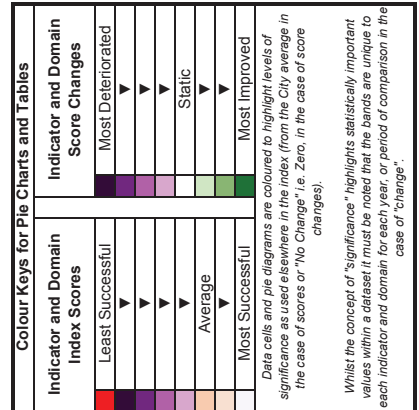
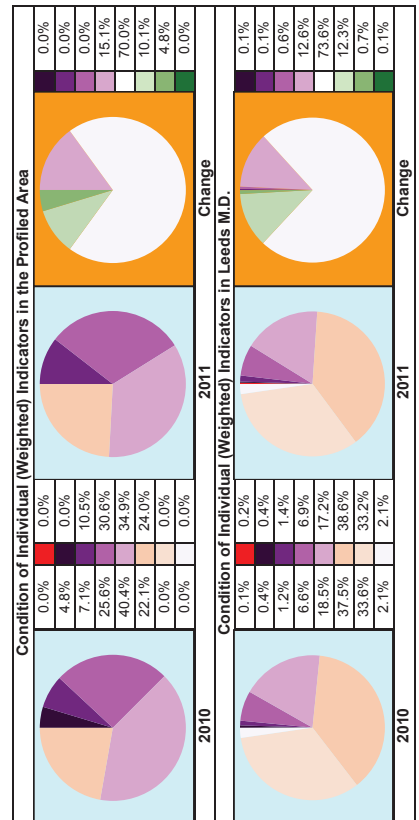
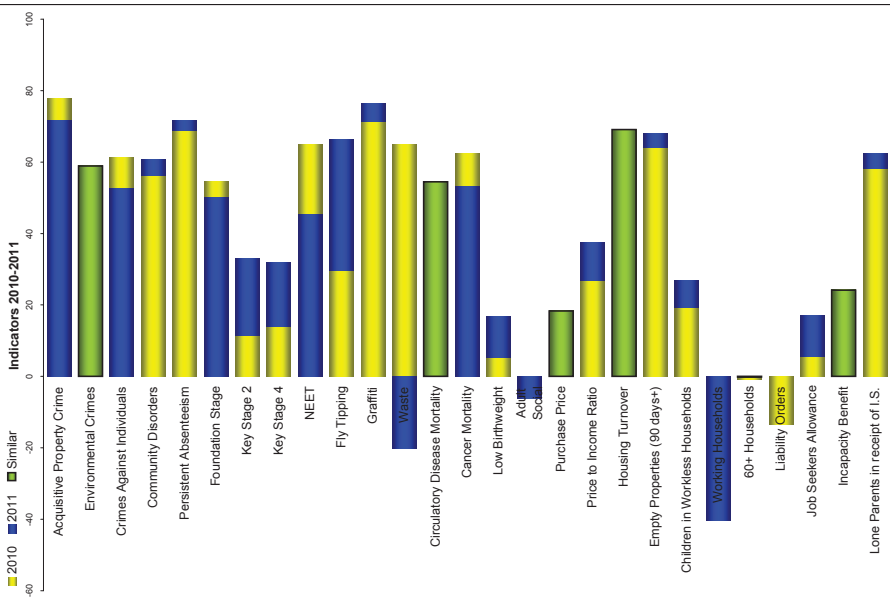
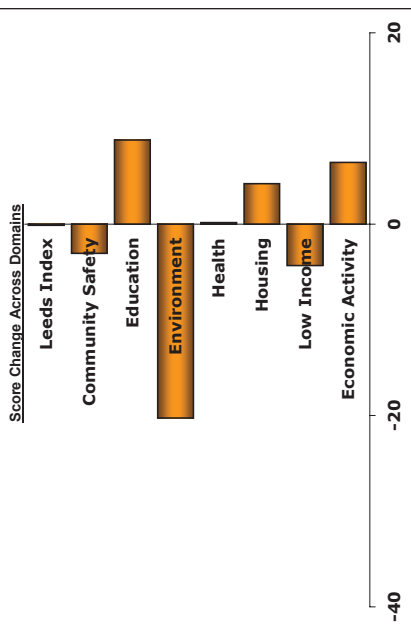
Indicators: Shows the score, underlying data and changes for each indicator, for each year.

Bar Chart (Score Change Across Domains): A graphical representation of the change in the domain scores between this year and last. N.B. an increase in score indicates improvement, a decrease in score indicates deterioration.

Bar Chart (Indicators 2010-2011): A graphical representation comparing the indicator scores for each year. N.B. indicators showing minimal change are represented by green bars.

Spidergram: A graphical representation comparing the domain scores for each year.

Pie Charts: Graphical representations of the weighted proportions of individual indicators falling into each band.



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**Chapelton & Scott Hall
Neighbourhood Improvement Plan**



2011-12

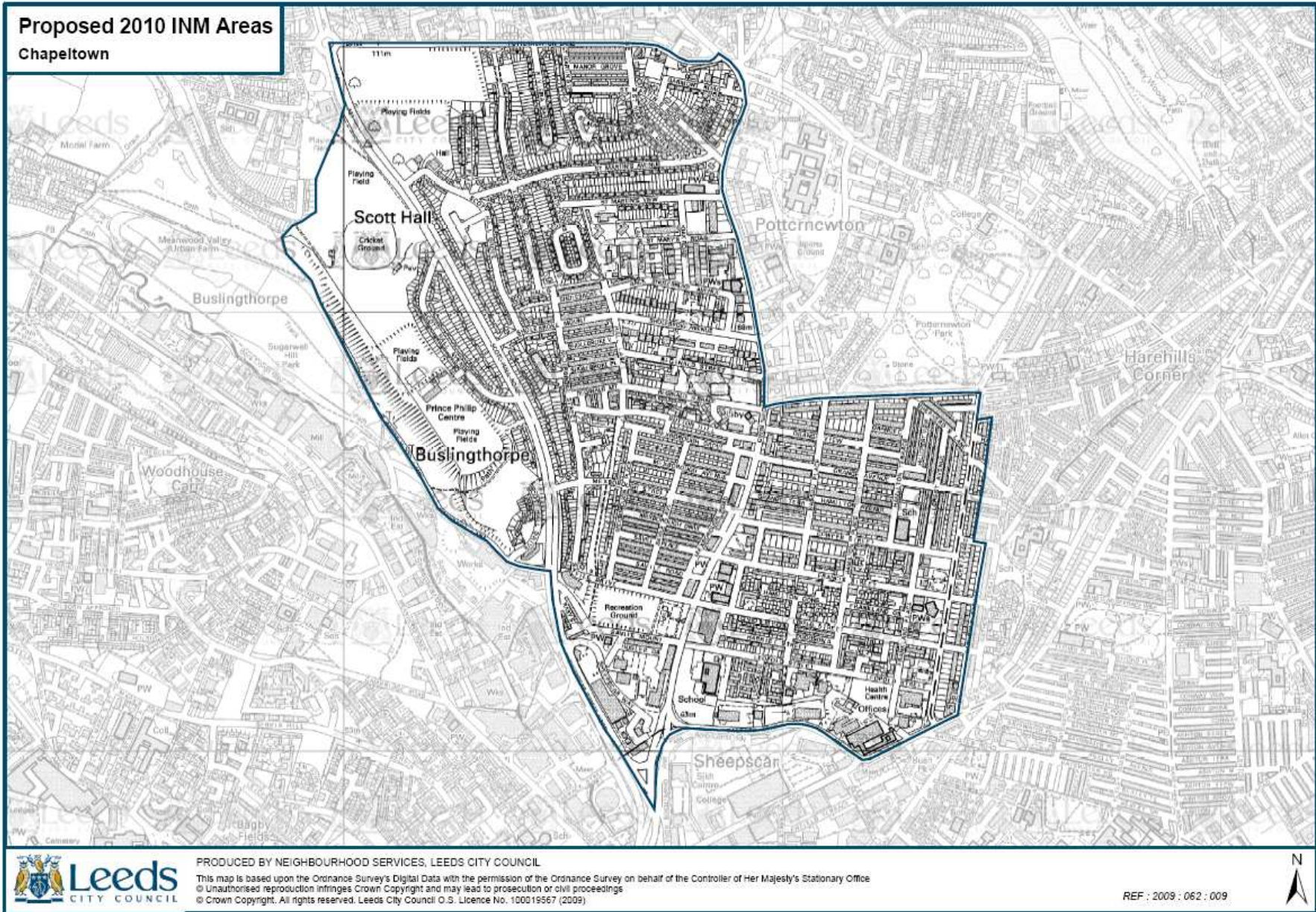
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Map of Chapeltown and Scott Hall Priority Neighbourhood



Introduction – Chapeltown and Scott Hall Priority Neighbourhood

The Chapeltown & Scott Hall priority neighbourhood encompasses the old IMPaCT area with the exception of that part which falls within the Harehills priority neighbourhood and expanded to include the Scott Halls and St Martins area.

Demographically, the area is highly diverse ethnically with 38.97% of the population being White British 19.67% Black Caribbean and 11.10% of Pakistani origin. Faith wise there is a similar diversity with 46.62% of the population Christian, 16.62% Muslim and 7.05% Sikh and this is shown by the large number of places of worship within this neighbourhood. The population of this neighbourhood is also considerably younger than would be expected with 19.87% children and 46.08% under the age of 30.

51% of households within this area are in owner occupation, 21% rent from the local authority and 12% are privately rented. Terraced housing accounts for 36% of the total housing stock and semi detached for a further 32%. Just over 25% of stock is in flat accommodation or bed sits. 59% of the properties are classified as council tax band A and 29% band B.

Team Chapeltown Delivery Groups

Community Leadership Team – This will be made up of representatives of the local community and should include Parent Governors from local schools, Representatives from local recognised TRA's, and the local business community and potentially elected community champions. This meeting would be chaired by a local elected member and the group would meet 4 times per year. The general purpose of this meeting would be to oversee the development of the Neighbourhood Improvement Plan in particular around identifying local priorities that require action, helping to measure the success of interventions and crucially to take a lead in communicating to the wider community what activities are taking place and what improvements are being made in the local area. This should improve public awareness in the partnership and ensure that it becomes responsive to public needs.

Local Management Team – This will be made up of local service providers and chaired by the Neighbourhood Manager. This group will work with the Neighbourhood Improvement Plan and drive forward operational improvements in the priority neighbourhood. Members of this group will be selected from local service providers and it is recommended that members of this group cannot also be members of the Community Leadership Team as this could create a conflict of interests.

Inner NE Area Committee – This will provide a strategic reporting mechanism for the Neighbourhood Management project and will assist in ensuring the buy in of partner agencies and signing off the project and NIP for a twelve month period. The Area Committee will receive 6 monthly progress reports on the status of the project and an annual assessment and comparison of statistics alongside each years NIP.

Breakdown and Assessment of Neighbourhood Index Comparison

Economic Activity

This domain has remained static over the past twelve months although still only ranked 14 in the city. The major sub domain within this is the levels of residents receiving Job Seekers Allowance (JSA) which has deteriorated significantly (from 17.7 in 2009 to 5.17 in 2010 a fall of 12.53). There has been a significant improvement in the levels of Lone Parent Income Support which has seen an increase in score over the last twelve months (48.16 to 57.74 an increase of 9.58)

Low Income

This is the major domain issue within the Chapeltown Priority Neighbourhood and the one which requires the greatest intervention to improve. While it has remained static, this is due to the fact it was already the lowest in the city. The major domains which require attention in this area are households requiring in work benefits and court payment orders which have both deteriorated significantly. The other two sub domains have remained static in this area.

Health

This domain has significantly deteriorated although there has been a new variable added which makes an accurate comparison difficult. There have been some deterioration in both the circulatory disease mortality and cancer mortality domains (falls of 9.17 and 12.01 respectively) and a slightly more significant deterioration in low birth weight (worse by 4.26) however it is the Adult Social Care measure which is new for 2010 which shows the most serious issue and has proved a negative impact upon this domain.

Environment

While this domain overall has got significantly worse by comparison with other neighbourhoods (fallen from 4th to 2nd worst in Leeds) there are encouraging signs within it. There has been a very significant improvement in the fly tipping sub domain (a reduction of 47 offences) and the remainder, although showing some sign of deterioration have remained largely static.

Education

Education has fallen by 8 places within the citywide scoring of the index (from 36th to 28th) however the majority of the sub domains have remained static and are largely seen as average. The major exceptions are the key stage 2 A-C pass rates and (fallen by 14.33 to 25.4) and the key stage 4 which has suffered a fall although not to the same level of statistical significance as KS2 (fallen by 15.52 to 13.66).

Community Safety

This has been a significant improvement within the Chapeltown and Scott Hall area with an increase in the overall ranking of 1 (from 19 in 2009 to 20 in 2010) which is at odds with the citywide reputation of this locality. Within this, the majority of the sub domains have seen a non statistically significant improvement with the exception of crimes against individuals which has improved by 145 less offences and seen an increase in score of 17.42.

Housing

This domain has fallen overall from an average concern into a more serious concern over the last twelve months with a drop in the rankings from 27th to 21st although within this there have been some relative successes. The greatest success being the continued increase in property prices in this area (by £8,513) which although not a statistically significant increase remains a success given the national and citywide property decrease which has continued to have an impact during this time frame. This conversely has had a negative impact as the sub domain with the greatest decrease is the ratio of House price to average income which has decreased significantly from 37.31 to 26.57 (a fall of 10.75). In addition, the housing turnover has suffered a slight decrease as has the number of empty properties although this remains a concern.

Neighbourhood Index 2010 Assessment

Economic Activity

Based on the sub domains above the areas in this requiring the greatest level of interventions are the children in workless households (38.81% compared to a citywide average of 19.15%) and in particular households in receipt of in work benefits (7.41% compared to a city wide average of 3.81%).

Low Income

This remains the crucial domain within Chapeltown and Scott Hall and in particular the domains requiring intervention are JSA rates and Incapacity benefit. The former has a percentage of 11.21 compared to 4.90% as a Leeds average while the latter 10.78% compared to 6.09% across the city.

Health

This domain has suffered a significant decrease as a citywide comparison in particular the sub domain relating to circulatory disease and is a concern as it appears to be significantly higher than the Leeds average (111 compared to 85.36). Low birthweight also needs to be considered given the information we have regarding infant mortality and the fact that the rate per 1000 still appears to be a significant issue (12.8 per thousand in Chapeltown compared to 7.9 across the city)

Environment

This domain has seen a significant improvement in certain aspects but overall by comparison has seen a decrease in ranking. The major domains to be improved here are fly tipping and waste issues.

Education

The priority sub domains within this domain are around educational attainment rather than either persistent absenteeism or NEET both of which are below the Leeds average (the former 6.76% compared to 8% and the latter 5.94% compared to 6.79%). The key indicators relate to Key Stage 2 and Key Stage 4 educational attainment with both of these significantly falling below the Leeds average (KS 2 44% compared to 71.02% and KS4 24.26% compared to 45.11%).

Community Safety

Overall this has improved within this locality with improvements seen across the board but in particular relating to crimes against the individual.

Housing

This domain has seen a significant fall overall however here are positive indicators here including the rise in average house prices (although still well below the city average). The sub domains of housing turnover are above the Leeds average (15.33% compared to 14.81%) and the number of empty properties is also high (397 or 9.04% of the housing stock compared to a Leeds average of 7.18% of the housing stock).

Breakdown and assessment of Community Perception Survey

The major community issues within the Chapeltown and Harehills areas relate to Car Parking Issues (52% of respondents), Drug use or dealing (39% of respondents) and Rubbish and Litter issues. Of these issues, when the categories of response are considered Drug use appears to be the most serious issue with a very high percentage of people identifying it as a big or very big problem.

An interesting comparison between this and litter and rubbish can be made where well over 75% of the population identify it as either not a very big problem or not a problem at all. This tends to support the information in the LSOA information and the Neighbourhood Index that the environmental aspects within this priority neighbourhood are improving and the majority of the community are satisfied with the works being delivered.

There are some results which appear to contradict some of the other statistics, in particular, Disruptive Children and Teenagers are not seen as an issue at all, however the crime statistics from Neighbourhood Tasking and from city wide studies indicate that it is the younger age groups that tend to be involved in the drug dealing within this locality.

Crime Statistics Breakdown and Assessment

The crime statistics clearly indicate that the two areas of concern for overall offences within this area are the Granges and Hamiltons LSOA (539 offences) and Scott Hall Road / Sholebrokes (376 offences) as Spencer Place, Bankside etc is almost all in the Harehills priority neighbourhood.

The major offences that take place in Chapeltown are Community Disorders (48% of total offences) with Granges/Hamiltons having the worst rate (276) and Scott Hall Road/Sholebrokes second (157). Crime against the individual are second and are likely to be linked to the Community disorders and again the two worst performing areas are Hamiltons / Granges and Scott Hall Road / Sholebrokes.

Indices of Multiple Deprivation Information

This shows a significant improvement during the timescale covered by this study and identifies that, in particular, the domains relating to Living Environment, Education Skills and Training, Crime and Disorder and Income deprivation have shown significant improvements in almost every LSOA. This has caused an improvement in all the LSOA's generally with the exception of the Hamiltons and Granges which has seen a slight decline. This is a priority area in almost all the domains identified as indicated in the worklessness and education tables which examine these LSOA's in more detail.

Identified Priorities

- 1. Reduce the number of people receiving JSA in Chapeltown and Scott Hall**
- 2. Reduce the number of people receiving in work benefits**
- 3. Continue to improve the infant mortality rate within Chapeltown**
- 4. Continue to reduce the issues of fly tipping and waste issues in Chapeltown and Scott Hall**
- 5. Continue to support work with young people, in particular relating to Community Safety issues.**

Action Plan

Reducing number of people claiming JSA and in work benefits in Chapeltown

Contributing Work stream / Action	Timescale	Lead Organisation	Outcomes and Measures
<u>Improve access to employment and training advice in Chapeltown.</u>			
Develop partnership between CYDC and Jobs & Skills engaging with people out of work and training at the Mandela Centre.	Feb 2011 – ongoing	CYDC / Jobs and Skills	Over 25 people have so far accessed the provision although conversion to the main Job Shop at the Reginald Centre is not where it should be.
Work with above partners to embed this project and create a sustainable project, possibly through utilising the Job Club approach	May 2011	CYDC / Jobs and Skills	The project can continue to be sustainable after removal of the Jobs and Skills staff.
Promote the Job Shop at the Reginald Centre (along with other services) which has proved very successful and popular with clients.	Oct 2011 - ongoing	Jobs and Skills	
Involve the Unity Outreach Worker in promoting the role of the Job Shop in addition to the Tenants into work scheme which Unity are operating again.	April 2011 – ongoing	UNITY	Employment worker and future jobs fund workers in post and developing role.
Develop links between ENEHL and Jobs and Skills to provide a link through sign up and Annual Tenancy Visits to book residents in for sessions at the Reginald Centre Job Shops.	June 2011	LCC AMT / ENEHL / Jobs and Skills	To be developed. <u>Linking to the UNITY position below.</u>
Look to increase the UNITY Employment Team to support ENEHL customers and provide a focus for training in this area by match funding a support post with UNITY HA	Dec 2011	UNITY / ENEHL / LCC AMT	<u>Funding bid submitted and awaiting outcome.</u>
Link in and advertise the Learndirect centre in Chapeltown, ensure awareness raised with local partners around the services on offer and maintain contact and awareness with other services	Dec 2011	LCC AMT	<u>Ongoing but initial links made and will be involved in Reginald Open Day</u>
New provision targeting those furthest from the workplace and coordinating the local and regional services in Chapeltown being brought on line by Job Centre Plus. Have agreed to link in to the Neighbourhood Manager and Partners to ensure coordinated through NIP	Jan 2012	Job Centre Plus	<u>Agreed but need to be informed of who the successful contractor is. Awaiting further information.</u>
Hold an open day and careers fair at the Reginald Centre to encourage opportunities for training and employment within the area. To take place 25.01.12 ad will include over 15 agencies including local ones, advertising will be distributed by Probation and will include leaflet drops to all households and promotion through existing networks.	Jan 2012	LCC AMT / Libraries	<u>Date set and agencies booked, will report back on outcome at a future meeting.</u>
<u>Promote new business opportunities in Chapeltown</u>			

Identify the support mechanisms in place both locally and city wide and provide information to "Sharing the success"	Feb 2011	LCC AMT / STS	Complete – information provided
Design booklet advertising the services available and promote locally through shops, community centres and Reginald Centre Cm Serv and Job shop	April 2011	LCC AMT	Complete – information printed and links made
Identify space in the Reginald Centre for regular new business start up worker from "Leeds Chamber of Commerce" to run weekly surgeries from Reginald Centre.	April 2011	LCC AMT	Complete – surgery space available every Tues pm
Run outreach service for new businesses and enterprise each week at the Reginald centre	April 2011 – ongoing	Leeds Chamber of Commerce	Anecdotal measures, successful to date.
Assist where required with the UNITY Enterprise / StS ERDF funding bid for new enterprise worker and centres within Chapeltown. Bid will provide new business incubator units and local expertise in setting up new businesses.	July 2011 should hear on outcome of bid	UNITY Enterprise / StS	Await outcome of the bid.

Reducing infant mortality

Contributing Work stream / Action	Timescale	Lead Organisation	Outcomes and Measures
<u>Poverty and low income</u>			
Carry out an audit of organisations involved in the delivery of financial Inclusion work and to increase publicity of current provision	Apr 2010	NHS Leeds	Audit report completed
Using financial Inclusion audit, produce a resource of service provision and publicise widely to frontline workers	May 2010	NHS Leeds	Initial article completed
To help publicise and promote the uptake of Healthy Start Vouchers. To carry out a mapping exercise of retailers in Chapeltown that accept HS Vouchers. Increase retailer involvement in scheme. Increase awareness and uptake of scheme among the public.	May 2010 and ongoing	NHS Leeds and Chapeltown Health and Wellbeing Partnership	Initial article complete, promotion work ongoing
Generate training opportunities for frontline staff around financial Inclusion eg Let's Talk Money, illegal money lending.		NHS Leeds / Chapeltown Childrens Centre / FGF	Running two 'Lets Talk Money' sessions
Raise awareness of fuel poverty and warmth initiatives with care and repair and through identifying and marketing materials to private landlords via Care and Repair.	June 2010	ENE AMT / Care and Repair	Completing Mapping exercise, September edition of landlords newsletter to incorporate advert for fuel saving grants. Monitor uptake of these.
Improve streamlined working between LCC Cm Serv and CAB and help give people the financial support and advice they require.	Jan 2011	CAB / LCC OSC	Meeting to discuss taken place and joint working / role shadowing to take place between agencies. Surgeries to take place at Reginald Centre as required and

			improve links between the two agencies.
Infant mortality			
Support Delivery of the MEPC programme of work	Commenced Apr 2010	NHS Leeds	Packs bought and distributed to key partners. Complete
Obesity to ensure that all work around nutrition and mother health is linked with IM workstreams.	May 2010	NHS Leeds / Feel Good Factor / Chapeltown CC	Midwives from Chapeltown CC to set up 4 week healthy living programme, FGF to deliver healthy eating talk
Link the MEPC work to ESOL to engage people where language is a barrier	May 2010	NHS Leeds / Chapeltown CC / Leeds City College	
Promotion of healthy start vouchers as outlined in section above. In addition packs have been developed for including localised information about where to use these vouchers and have been distributed to GP surgeries, Health centres, Childrens Centres, Health and wellbeing networks and local organisations	Jul 2010	NHS Leeds	Will evaluate success by Feb 2011 to assess success of promotion
Chapeltown CC now going to become a vitamin outlet for the Healthy Start Vouchers.	Sept 2010	Chapeltown CC	Monitor uptake through Infant Mortality group
A young person housing referral leaflet has been developed for frontline staff and specialised housing training is being developed for frontline staff around overcrowding and impacts upon infant mortality.	Aug 2010	NHS Leeds	X training sessions taken place with staff.
Development of a small information pack to be handed out to pharmacies locally and handed out upon sale of a pregnancy test. The pack will provide and advice and encourage women to attend early check ups.	Mar 2012	NHS Leeds	<u>Project commencing and will monitor through Infant Mortality group</u>
Refugee and Asylum seeker mentoring project, in its early stages but the project aims to train community representatives to contact and support Asylum seeker and Refugee's who are pregnant and aim to ensure they receive the maximum amount of support possible.	Feb 2012	Refugee Council	<u>Project commencing and will monitor through Infant Mortality group</u>
Co-sleeping promotion to be rolled out in December 2011 using social marketing techniques to try and reduce the numbers of babies sleeping with parents.	Dec 2011	NHS Leeds	<u>Project commencing and will monitor through Infant Mortality group</u>
Leeds based taxi firm are now offering free service for women in labour from Asylum seeker or Refugees free taxi to the hospital. Will be advertised across all networks and through contacts.	Dec 2011	Refugee Council	<u>Project initiated and ongoing through Infant Mortality Group</u>
Promote healthy, active lifestyles and health diet in Chapeltown			
Implement the Change For Life project in Chapeltown	Apr 2010 and ongoing	NHS Leeds and all partners	Promotional material developed and rolled out through all local partners
Develop Allotment space at Leopold Street and Newton Lodge Grove to teach people about healthy food and health lifestyles.	Apr 2010 expected completion Oct 2010	ENEHL (Newton Lodge Grove)and Feel Good Factor	2 improvements started, 1 completed to date and 1 ongoing.

		Community garden (Leopold Street)	
Junior YIP Healthy Cooking project providing healthy cooking information to young people in Chapeltown	May – July 2010	NACRO	Project completed 30+ no young people engaged
Promote the NHS Health Check for those aged 40-74	Ongoing	NHS Leeds / Feel Good Factor	Increase in take up of services
Big Squeeze event held in Sept 2011 for front line staff providing them with skills and confidence to support local communities in tackling the economic recession.	Sept 2011	NHS Leeds	Complete – project was very popular and over subscribed. Difficult to monitor any outcomes from this type of work.
Shepards Lane Childrens Centre is re-launching smoke free homes in January 2012 with other CC's to follow in the new year.	January 2012	Childrens Services	Project initiated and ongoing through Infant Mortality Group

Reduce fly tipping and waste issues in Chapeltown and Scott Hall (and Misc Environmental Improvements)

Contributing Work stream / Action	Timescale	Lead Organisation	Outcomes and Measures
<u>Reduce Waste Issues in Chapeltown.</u>			
Monitor hot spots and coordinate activities through the Ward tasking meetings	Ongoing	ENE AMT	Improvements in environment
Improve community awareness of waste removal services	Ongoing	ENE AMT / Streetscene and partners	Increased uptake of LA services
Complete clean up and community information exercises to target identified areas of concern.	Ongoing	Streetscene as part of operation Champions	Visible improvements in the environment following operations.
Monitor condition of streets in priority areas and ensure regular contact with LCC	Ongoing	Streetscene / EAT	Improvements in Streetscene through Neighbourhood Index
<u>Improvements to buildings and green spaces within Chapeltown</u>			
Improvement works to the Leopold Street Green Space	Planning ongoing expected completion by end of Oct 2010	CHESS / Groundworks	Improvements to green space – measure through CLT – <u>On hold due to links to asset management of adjacent council site.</u>
Improvements to the play ground to the rear of the JSC Building	Consultation complete, completion by Jul 2011	Parks and Countryside	1 x improvement to green space and improved play area. Consultation completed, phase one to commence autumn 2010. <u>Complete</u>
Create long term improvement to green space to rear of Hindu Temple Site, Chapel Road area	January 2011 – ongoing	LCC AMT / Highways / LCC Planning Compliance / LCC EAT	Initial improvements undertaken, reduction in fly tipping on site and improvements in ASB in locality. Works ongoing to pursue land owners.

Create a long term plan for traffic issues on Chapel Road, unadopted highway	Mar 2011 – ongoing	LCC AMT / LCC Highways	Research and work being undertaken to identify options to reduce need to serve notice to owners of the land.
<u>Improvements to Chapeltown Road</u>			
Work with planning enforcement to take action against owners of buildings and land around Chapeltown. A number of notices are being served in Sept / Oct 2010 in particular against the owners of the Mobil and Jyoti sites which have been identified and prioritised as issues.	Commenced Apr 2010 now ongoing	LCC Planning / LCC Regeneration	Jyoti has been served with a Completion Notice and intends to continue with extension works, Mobile has been served with a section 215 notice and will be prosecuted unless works completed to an acceptable standard. Old Gurdwara and Hindu temple sites to be targeted through Planning Enforcement to further improve the aesthetics of this area of Chapeltown Road. <u>Ongoing but progress being made in all cases.</u>
Empty Shop fund project Shop frontages to be painted and improved in line with shop keepers consultation along Chapeltown Road	Groundwork	Groundwork Leeds / LCC Regeneration / ENE AMT	Improvements to 2 shop frontages to date, a further 8 to be completed by July 2011. <u>Complete</u>
Complete the partnership Banners project promoting Chapeltown Road alongside local community groups and services	January 2011 – 2 years	Groundwork / CYDC	£10K Funding bid applied to lottery and for and approved, designs completed and planning complete. To erect on site summer 2011. <u>Complete</u>
Complete a community ceramic piece on wall fronting Chapeltown Road.	May 2011 start	Groundwork	£10K funding bid approved and now seeking contractor and to provide brief to LCC AMT and ward members. <u>Partially complete, community consultation and tiles produced, structural issue with the wall needs some alterations to the scheme.</u>
Turning the corner to design and complete a community mural piece on the shutters of the Barnardos building	Oct 2010 – July 2011	Groundwork	Consultation complete, designs completed and now painting work to start.
Monitoring of street condition and WYPS to complete improvements and sweeps as identified and required.	ongoing	ENE AMT / Streetscene / WYPS	Improved aesthetic on Chapeltown road.
<u>Private Landlords</u>			
Identify any private landlords who are consistently breaching Environmental legislation and target for EAT activity.	Mar 2011	LCC EAT / ENE AMT	Partial, identified an initial land lord and trialling approach to be taken. <u>Complete, landlord in question prosecuted through</u>

			LCC EAT.

Community Safety Issues – Disorders and Youth Issues

Contributing Work stream / Action	Timescale	Lead Organisation	Outcomes and Measures
<u>Community disorders and Anti Social Behaviour</u>			
Develop ASB matrix meeting to target and measure partnership activities against identified nominals	August 2010	LCC AMT / WYP	Complete operating effectively
Develop ASB meeting further to incorporate a “Challenge and Support” element by developing links with schools, Childrens Centres and Social Services	April 2011 – ongoing	LCC AMT / WYP	Ongoing, have engaged with Safer Schools officers, Childrens Centres and some elements of social services. Will strengthen further as team develops. Measure through successful interventions and partners feedback. <u>Partially complete but development continues on going</u>
Target ASB hotspots as identified through Tasking intelligence and community feedback through Neighbourhood Tasking	Ongoing	LCC AMT / WYP	Ongoing
Target hot spots and seasonal issues with operation Champion partnership operations to increase confidence and reduce disorders	Ongoing	LCC / AMT	Operate a minimum of 5 operations per annum in the Chapeltown area, 4 completed to date.
Develop and involve partners in developing activities to solve individual problems and incidents	Ongoing	LCC AMT and Tasking Partners	Monitor through tasking and Challenge and Support Meetings
Projects put in place around engagement with Young People over the Bonfire Night Period, engagement event attracted over 230 young people and greatly reduced issues during this period.	Nov 2011	LCC AMT / CYDC / WYP / Childrens Services / Safer Leeds	<u>Over 230 young people engaged and greatly reduced issues, very successful.</u>
Link now to local VCS organisation to provide an additional engagement and support were statutory services find real engagement difficult. Monitored through WYP and Challenge and Support groups	Nov 2011	WYP	<u>Commenced, will monitor through Challenge and Support and Gang Prevention.</u>
<u>Community Confidence - Improvements</u>			
Run operation Confidence in Chapeltown to inform residents of activities being undertaken in the area	Quarterly – ongoing	WYP	2 completed to date this financial year. Target of 4.
Attend and provide feedback on operations and provide opportunity for involvement from community through Partnership Community Engagement meetings and TRA meetings	Ongoing	WYP / Housing Providers / LCC AMT	Regular
Respond to requests for intervention from community members and build and develop partnership feedbacks to issues	Ongoing	All Tasking Partners	Monitor through case involvement

Youth Issues			
Develop project to increase confidence of young people through involvement in Conflict Resolution Training	Dec 2010	LCC AMT	Complete – project developed
Seek £20K funding for project to train and pay local people to deliver sessions to young people in Chapeltown	March 2011	LCC AMT	Complete – funding identified
Apply for funding for the above Conflict Resolution project to the Home Office Guns and Knife Crime	April 2011	LCC AMT / CYDC	Project developed as above involving all local providers led by CYDC as managing agent. Will deliver annually to 500 young people in the Chapeltown area and project will last 2 years minimum. <u>Project commenced and was effective, notably in the run up to Bonfire Night.</u>
Develop an engagement project plan to utilise local groups to engage with hard to reach young people and serve as positive role models in the community	May 2011	LCC AMT / Strategic Gang Reduction Group	Complete – project plan developed
Identify and apply for funding for above project	May 2011	LCC AMT / Strategic Gang Reduction Group	Complete - Lottery funding identified and outline proposal submitted. <u>Unsuccessful in this funding application, to re-convene through gang Prevention Group and decide whether a third attempt is worth considering.</u>

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Leeds Neighbourhood Index

E02002367: Meanwood "6 Estates"

Domain Summary	2010			2011			Change	
	Rank	Score	Rank	Score	Rank	Score	Rank	Score
Economic Activity	15	23.88	15	30.14	0	6.26		
Low Income	19	29.73	21	25.60	2	-4.13		
Housing	44	60.39	28	53.77	-16	-6.62		
Health	7	20.23	22	37.07	15	16.84		
Environment	14	63.03	31	82.50	17	19.47		
Education	17	23.74	29	35.84	12	12.10		
Community Safety	28	71.17	18	65.16	-10	-6.01		
Leeds Index	19	20.36	23	26.69	4	6.33		

Indicators	2010			2011			Change	
	Data	Score	Rank	Data	Score	Rank	Data	Score
Job Seekers' Allowance	8.74%	28.56	7.92%	36.29	-0.82	7.73		
Incapacity Benefit	11.07%	20.76	10.88%	22.26	-0.19	1.50		
Lone Parent Income Support	4.64%	38.96	4.05%	46.75	-0.59	7.79		
Children in Workless Households	468	38.95	490	36.08	22	-2.88		
Households Receiving In-Work Benefits	203	29.15	238	16.24	35	-12.92		
60+ Households in Receipt of Benefits	440	29.78	419	33.64	-21	3.86		
Court Payment Orders	336	43.13	291	51.72	-45	8.59		
Average Purchase Price	£143,004	18.14	£123,747	12.71	-£19,257	-5.42		
Price / Income Ratio	6.32	46.57	5.94	40.90	-0.38	-5.67		
Housing Turnover	14.36%	71.75	15.48%	68.68	1.12	-3.07		
Empty Homes (90+ days)	6.86%	75.47	8.32%	67.55	1.46	-7.91		
Circulatory Disease Mortality	150.26	34.74	122.44	48.73	-27.82	13.98		
Cancer Mortality	165.25	33.65	153.53	40.28	-11.72	6.62		
Low Birthweight	10.20	30.04	8.13	50.10	-2.1	20.06		
Adult Social Care	159	34.08	159	34.08	0	0.00		
Fly Tipping	161	64.95	43	91.63	-118	26.68		
Graffiti	40	69.52	22	83.24	-18	13.72		
Waste Issues	56	83.29	55	83.60	-1	0.31		
Persistent Absenteeism	12.81%	37.63	9.84%	52.79	-2.97	15.17		
Foundation Stage	53.33%	59.09	47.25%	50.80	-6.08	-8.30		
Key Stage 2	52.31%	25.75	68.35%	54.18	16.04	28.43		
Key Stage 4	23.81%	13.01	33.33%	26.58	9.52	13.57		
NEET	10.15%	38.82	12.98%	21.40	2.83	-17.42		
Acquisitive Property Crime	314	83.28	405	76.52	91	-6.76		
Environmental Crimes	186	64.25	213	58.50	27	-5.75		
Crimes Against Individuals	310	66.48	363	60.11	53	-6.37		
Community Disorders	668	65.61	744	60.88	76	-4.73		

Notes:

Domain Summary: Shows the score, underlying data and changes for each domain, for each year.

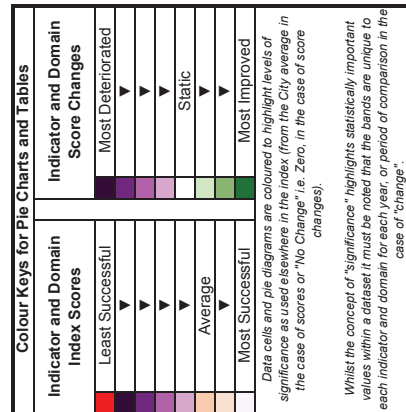
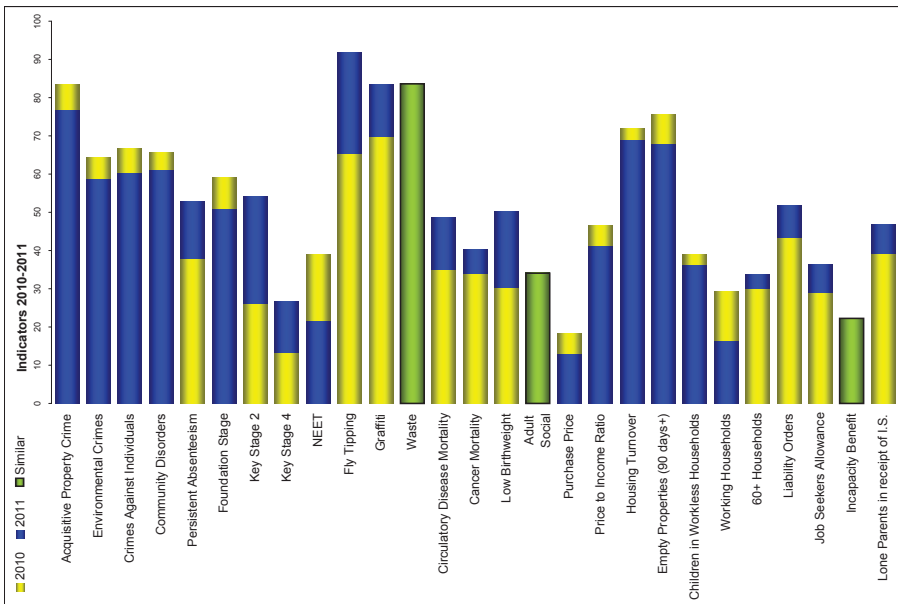
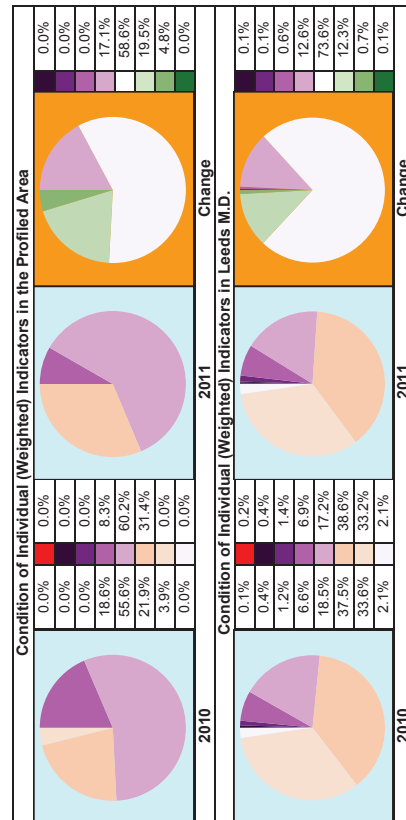
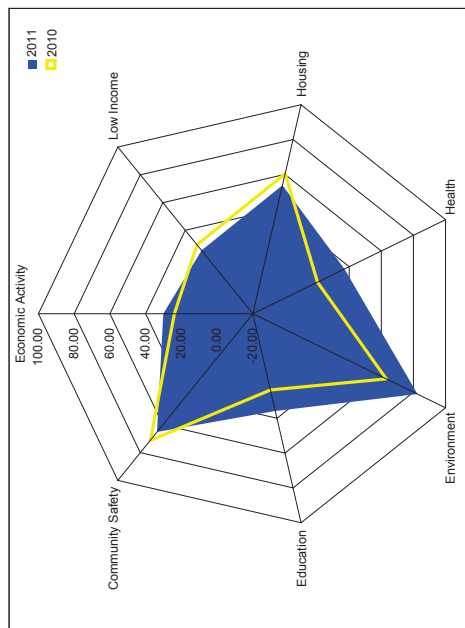
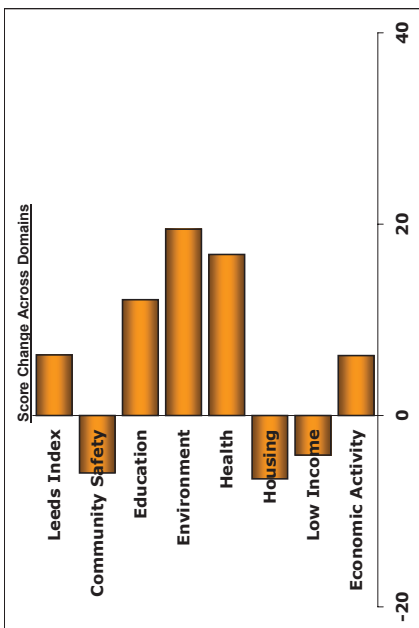
Indicators: Shows the score, underlying data and changes for each indicator, for each year.

Bar Chart (Score Change Across Domains): A graphical representation of the change in the domain scores between this year and last. N.B. an increase in score indicates improvement, a decrease in score indicates deterioration.

Bar Chart (Indicators 2010-2011): A graphical representation comparing the indicator scores for each year. N.B. indicators showing minimal change are represented by green bars.

Spidergram: A graphical representation comparing the domain scores for each year.

Pie Charts: Graphical representations of the weighted proportions of individual indicators falling into each band.



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**Meanwood
Neighbourhood Improvement Plan**



2011-12

East & North East Area Management Team

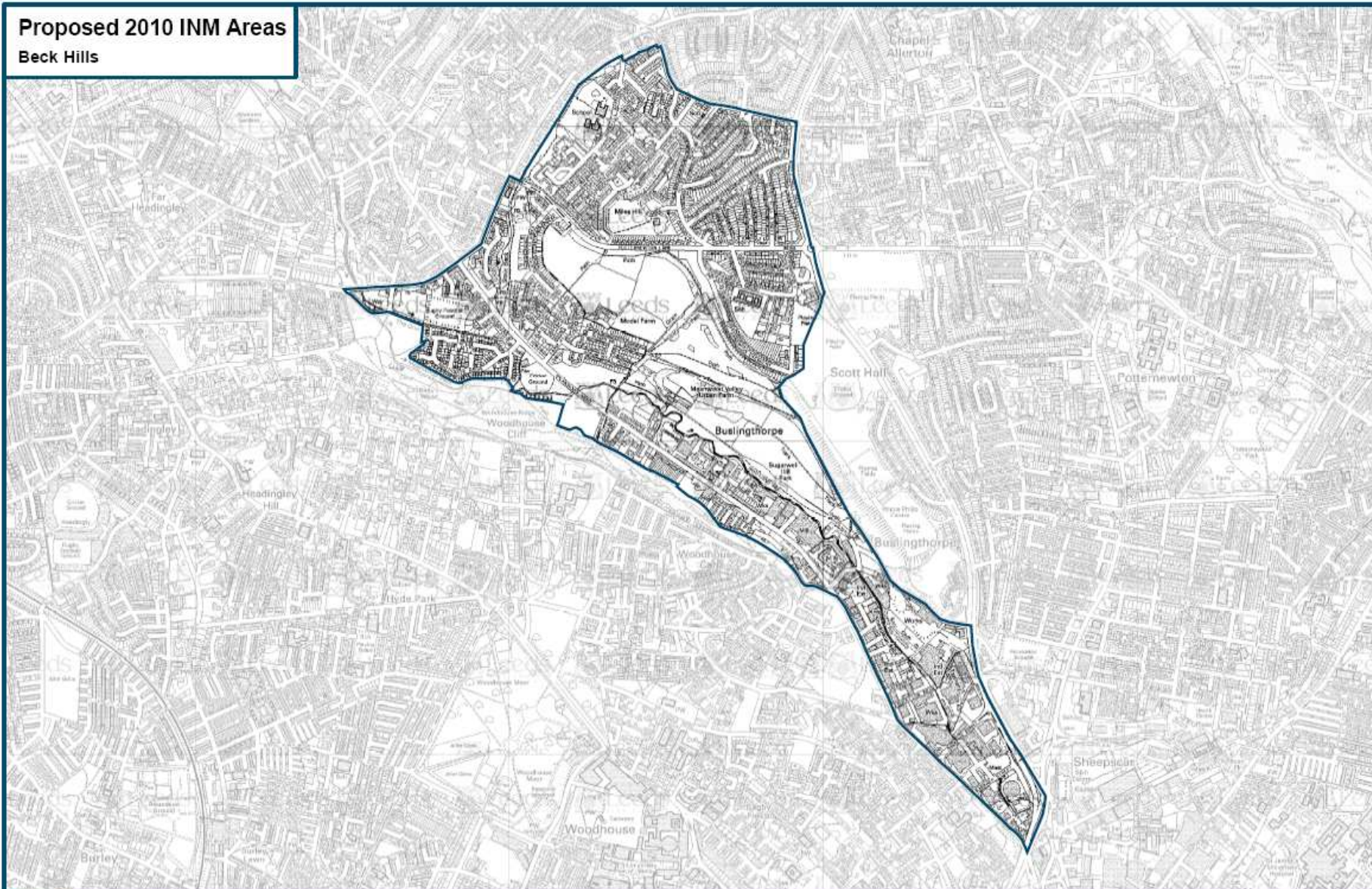
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Map of Meanwood Priority Neighbourhood

Proposed 2010 INM Areas
Beck Hills



PRODUCED BY NEIGHBOURHOOD SERVICES, LEEDS CITY COUNCIL

This map is based upon the Ordnance Survey's Digital Data with the permission of the Ordnance Survey on behalf of the Controller of Her Majesty's Stationary Office
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REF : 2009 : 062 : 003



Introduction – Meanwood Priority Neighbourhood

The Meanwood Priority Neighbourhood is made up of the Meanwood 6 estates MSOA area although has been increased to include the nearby Stonegate estate which falls into an adjacent ward and MSOA area. It is bounded to the east by Scott Hall Road, to the North Stainbeck Lane and Road (excepting the Stonegate area) before cutting along Woodhouse Cliffe and down through Buslingthorpe. The major estates within this neighbourhood are the Miles Hills, Beckhills, Potternewtons, Farm Hills, Sugarwells, Boothroyds and Stonegates.

Demographically, the area is becoming more diverse ethnically with 77.86% of the population being White British 5.14% Black Caribbean and 2.44% of Pakistani origin. Faith wise 60.74% of the population Christian and 3.68% Muslim. The population of this neighbourhood is also considerably younger than would be expected with 20.50% children and 50.84% under the age of 30.

33.5% of households within this area are in owner occupation and 50% rent from the local authority. Terraced housing accounts for 30% of the total housing stock and semi detached for a further 36% and 20% of stock is flat accommodation. 74% of the properties are classified as council tax band A.

Team Meanwood Delivery Groups

Community Leadership Team – This will be made up of representatives of the local community and should include Parent Governors from local schools, Representatives from local recognised TRA's, and the local business community and potentially elected community champions. This meeting would be chaired by a local elected member and the group would meet 4 times per year. The general purpose of this meeting would be to oversee the development of the Neighbourhood Improvement Plan in particular around identifying local priorities that require action, helping to measure the success of interventions and crucially to take a lead in communicating to the wider community what activities are taking place and what improvement are being made in the local area. This should improve public awareness in the partnership and ensure that it becomes responsive to public needs.

Local Management Team – This will be made up of local service providers and chaired by the Neighbourhood Manager. This group will work with the Neighbourhood Improvement Plan and drive forward operational improvements in the priority neighbourhood. Members of this group will be selected from local service providers and it is recommended that members of this group cannot also be members of the Community Leadership Team as this could create a conflict of interests.

Inner NE Area Committee – This will provide a strategic reporting mechanism for the Neighbourhood Management project and will assist in ensuring the buy in of partner agencies and signing off the project and NIP for a twelve month period. The Area Committee will receive 6 monthly progress reports on the status of the project and an annual assessment and comparison of statistics alongside each years NIP.

Breakdown and Assessment of Neighbourhood Index Comparison

Economic Activity

This has increased in city wide ranking by 3 places (rising from 12th to 15th overall) and increases of varying significance can be seen in all aspects here with a static (non significant) improvement in Job Seekers Allowance (JSA) sub domain scoring and significant improvements in both the Incapacity Benefit and Lone Parent Income Support sub domains (2.46 and 4.25 increase in scores respectively)

Low Income

This has seen an overall increase in the last twelve months from 17th to 19th citywide however given that there have been no statistically significant improvements in any of the sub domains it would appear that this relates to other areas deteriorating than improvement in this neighbourhood. Both Children in Workless Households and Court Payment Orders have remained static with a slight deterioration in 60+ Households in receipt of benefits (0.92) and a significant deterioration in Households receiving in work benefits (7.01)

Health

This has seen the single largest domain decrease in this neighbourhood with a drop from 17th in 2009 to 7th in 2010 although the inclusion of an additional variable within this does question whether an accurate direct comparison is achievable here. The sub domains showing the greatest deterioration is that of circulatory disease mortality (a increase in score from 49.85 to 34.74) with both Cancer Mortality and Low Birth weights remaining static and some increase in the levels of Adult social care clients in this neighbourhood (a score reduction of 4.47).

Environment

Overall environment has decreased in score with a fall from 17th to 14th citywide however this is not considered to be statistically significant and is classified as remaining static. Within this there has been a significant improvement within scoring around fly tipping (increase in score of 18.09) although both graffiti and waste issues have seen slight deterioration (decreases in scores of 5.33. and 8.97 respectively).

Education

This domain has also seen a significant decrease from 28th in 2009 to 17th in 2010 although within this there are positives as well as negatives. The largest sub domain deterioration is with NEET with a decrease of 39.49% between the two years (79.31 in 2009 to 38.82 in 2010) and the next is in Kesy Stage (KS) 2 attainment with a decrease of 24.01 in score (49.76 to 25.75). There has also been a decrease in scoring around Persistent Absenteeism (43.18 to 37.63). Foundation stage attainment has remained static and there have been small improvements in KS4 attainment levels (4.84 in 2009 to 13.01 in 2010).

Community Safety

This has seen a significant improvement within this locality rising by three places to 28th in Leeds (previously 25th). Within this the sub domain with the greatest improvement is Environmental Crimes with a score increase of 15.75 (48.5 in 2009 and 64.25 in 2010) and improvements are

also seen in crimes against individuals with an increase score of 9.49 (56.99 in 2009 and 66.48 in 2010). Acquisitive crimes remained static and there was a slight deterioration in community disorders (69.91 in 2009 and 65.61 in 2010).

Housing

This domain has seen the greatest single increase in this neighbourhood with the score improving from 35th in 2009 to 44th in 2010. The two sub domains with the highest increase are average purchase price (rising £18,904 and score wise increasing from 12.81 in 2009 to 18.14 in 2010) and in price / income ratio which has increased in score by 12.24 (34.33 in 2009 and 46.57 in 2010). Empty properties have remained static and there has been a deterioration in Housing turnover with a score decrease of 9.6 (81.35 in 2009 and 71.75 in 2010).

Neighbourhood Index 2010 Assessment

Economic Activity

This domain remains a primary concern within Meanwood despite recent improvements and all the sub domains are well above the Leeds average, indeed almost double in most instances. Particular sub domains requiring attention are levels of incapacity benefit (11.07% compared to 1.8%) and Lone parent income support (4.64% compared to 1.8%) with JSA also high at 8.74% (compared to 4.9%).

Low Income

As with the previous domain, this remains a significant issue within Meanwood with all aspects significantly higher than the Leeds average. In particular Children in workless households (36.62% compared to 19.15%) and households receiving in work benefits (7.48% compared to 3.81%).

Health

This is the lowest indicator within the neighbourhood showing 7th in the city. The major sub domain impacting here remains Cancer mortality (165.25 per thousand compared to 118.33) and 2010 has seen an increase in circulatory disease mortality (150.26 per thousand compared to 85.36). Low birth weights are also higher here than the Leeds average but not with the same statistical significance.

Environment

The major issue within this neighbourhood environmentally remains fly tipping with 161 reports in 2010. The next sub domain being waste issues with 56.

Education

This domain is significantly worse across all sub domains with the exception of Foundation Stage attainment (which is just above the Leeds average. The greatest difference within this domain is with KS 2 attainment (52.31% compared to 71.02%) and KS 4 attainment (23.81% compared to 45.11%) although both NEET and Persistent Absenteeism remain a concern, both being higher than the Leeds average (10.15% compared to 6.79% and 12.81% compared to 8.00% respectively).

Community Safety

This domain has seen an improvement over the last twelve months however work needs to continue, notably in the sub domains of community disorders and acquisitive crimes although there is no data to compare against the Leeds average.

Housing

This domain cannot be treated as a priority within the Meanwood area, average house prices rose in the last 12 months by nearly £18,904 and both Housing turnover and Empty Properties are above the Leeds average (14.36% compared to 14.81% and 6.86% compared to 7.18% respectively).

Breakdown and assessment of Community Perception Survey

The major community issues within the Meanwood neighbourhood relate to Noisy neighbours (34%) and rubbish and litter (30%) closely followed by Vandalism or graffiti (27%) and disruptive young people (24%) with drug dealing or use (21%). This clearly identifies that the major concerns in this locality continue to be based around the Crime and Environmental agendas.

In examining the illustrations detailing all responses however there is significant differences appearing within this. Litter and rubbish is clearly an issue however to approx three quarters of the respondents it is not so it could be considered that there are lines of demarcation within Meanwood where issues are more severe than others and that there has been a recent improvement. This is mirrored in the feedback relating to Disruptive Young people (not an issue for over 75% of the respondents) and drug use / dealing which again would both indicate a spatial variation and improvements that have taken place. Noisy neighbours however appears to be more of an all round issue from this regard with a more balanced graph indicating this.

Crime statistics Breakdown and Assessment

From overall offences committed this table indicates that it is the Beckhill area that has the highest cause for concern with 453 offences taking place last year. This is followed by the Miles Hill / Potternewton areas with 379.

This table indicates that the majority of offences relate to community disorders (likely to relate to anti social behaviour) with both the Beckhill and Miles Hill areas showing significant issues. In addition Acquisitive Property crime continues to be an issue on the Beckhill estate in particular and this estate is also highlighted as a worst performer for Crimes against individual.

This would support the priorities outlined above that Acquisitive Crime and Anti Social Behaviour activities continue to be a priority for the 2011-12 financial year.

Indicies of multiple deprivation information

Overall this indicates a significant improvement since 2007 with significant improvements in the two most deprived neighbourhoods (Miles Hill / Potternewtons and Beckhill estates). This is tempered however with a fall in the Stonegate estate. Significant improvements should be noted within all LSOA's around Living environment and Crime and disorder domains and in almost all within the Employment deprivation domains (the exception being the Stonegate estate with a significant decrease in this area). The major issue highlighted within these statistics is in the Education, Skills and training domains which have seen a reduction in all areas with the exception of the Miles Hills / Potternewtons (which has increased) although the fall of 1 in the Beckhill estate has little statistical significance and could be seen as remaining static.

Identified Priorities

- 1. Continue to improve the environment, in particular fly tipping, noise nuisance and waste issues.**
- 2. Continue to improve the Community safety aspects, in particular relating to acquisitive crimes and community disorders**
- 3. Reduce the NEET and Persistent Absenteeism rates**
- 4. Continue to work around the cancer mortality rate**
- 5. Reduce the Incapacity and JSA claimaints in this area**

Action Plan

Continue to improve the environment, in particular fly tipping, noise nuisance and waste issues

Contributing Work stream / Action	Timescale	Lead Organisation	Outcomes and Measures
Reduce waste deposition issues in Meanwood			
Monitor Grime hotspots through ward tasking to monitor hotspot areas.	Ongoing	6 weekly meetings per annum	LCC AMT and Partners
Highways issues within the Beckhill estate. These continue to be a cause for concern and are identified and flagged to Highways through local housing staff and BIG members for action	Ongoing	LCC AMT and BIG partners	Repairs completed as required
Monitor condition of streets in priority areas and ensure regular contact with LCC Streetscene to tackle issues	Ongoing through CLT and BIG	ENE AMT	Improvements in Streetscene
Put in place 3 recycling sites in the Beckhills to reduce the amount of rubbish left out in bags.	Complete by Aug 2010	LCC Recycling	3 sites across the Beckhill estate, <u>Completed May 2011</u>
Deliver leaflets to streets following successful enforcement actions.	Initial leaflet Oct 2010.	ENE AMT	Partial, initial leaflet developed and first one to be delivered in area Oct 2010.
Audit of work undertaken in Stonegates estate alongside partners and plan of action in place to improve fencing, clear green spaces and ginnels and alter	August 2010 and Nov 2010	WYP / LCC AMT / Unity / Leeds Federated Housing / WYPS	Plan developed and works started by all partners to rectify issues. <u>Ongoing.</u>
Ensure WYPS have a site office within the Meanwood area for them to continue the clean up, strimming and environmental improvement works that have started.	March 2011 – ongoing	LCC AMT / ENEHL	Potential block identified but waiting for the next flat to become vacant.
Monitor litter picking and tree cutting on Beckhill estate	Ongoing	LCC AMT	Ongoing but situation improving here.
Involve Young offenders on environmental improvements including defensive planting in the Stonegate estate	June 2011 – Ongoing	Leeds Fed / WYP	Fencing repair works completed and on the Stonegate estate and Stonegate Green improvements on site now and <u>Complete</u>
Clearing of vegetation and canopies of the demolition properties and improvement in the green spaces around – temporary fix to improve immediate aesthetic	July 2011	LCC AMT / LCC Regeneration	<u>Complete</u> – significant improvement
Green space improvements in Meanwood			
Potternewton Lane verges to be cut back and cleared of fly tipping. Monitor as still fly tipping in area, to be targeted by ENEHL and LCC EAT	April 2011 – ongoing	ENEHL / LCC EAT	Monitor
Potternewton Crescent green space to be cleared and a maintenance agreement developed for long term improvement	Complete	WYPS / ENEHL / Parks and Countryside	Partial improvement, site cleared but maintenance agreement outstanding. <u>Complete.</u>

Meanwood Road Bandstand Allotments, improve the site, increase opportunities for new uptake on sites and link in with Probation to reduce re-offending. Work to commence on clearing initial plots Sept 2010 and potential funding for a two year project to be confirmed the same month.	Sept 2010	WYPS / LCC Allotments / ENE AMT	Improvement of the site Increased uptake of plots Probation working to up skill offenders Development work with plot holders. <u>Complete</u>
Improvement works to the Stonegate Green, Green space with Leeds federated housing and Groundworks delivering improvements. Intention to improve passive visibility and remove footpaths creating safer area for residents.	June 2011 – August 2011	Groundwork Leeds / Leeds Federated Housing	Project completed and improvements made. Waiting confirmation of start date from Groundwork – <u>Complete</u>
Probation developing a programme of work in the Stonegate estate to improve the aesthetics of the estate and reduce the concern felt by the community.	July 2010 – ongoing	WYPS	Phase 1 improvements completed and phase 2 linked to the above master plan for the Stonegate estate. <u>Complete</u>
Environmental audit of Stonegates completed and improvements commenced	July 2010 – ongoing	LCC Streetscene / LCC EAT / Unity / Leeds Fed	Improve the aesthetics of the estate. Reduce local concern among community. <u>Phase 1 complete. Phase 2 complete.</u>
Improve fencing to properties across the Stonegate estate	April 2011 – August 2011	UNITY / Leeds Federated Housing	Plans developed, - <u>Complete</u>
Advertise the results of successful enforcement actions in the Meanwood area through flyers and leaflets.	Ongoing	LCC EAT / LCC AMT	2 delivered to date and popular with partners and residents. New flyers delivered across area August 2011.

Continue to improve the Community safety aspects, in particular relating to acquisitive crimes and community disorders

Contributing Work stream / Action	Timescale	Lead Organisation	Outcomes and Measures
Reduce ASB in the neighbourhood			
Target local perpetrators of Crime and ASB through the Chapel Allerton Challenge and Support Group and Ward tasking	Apr 2010 ongoing	WYP	Reduction in ASB calls and public concerns. Ongoing but evidence indicates positive impact – <u>Significant reduction in ASB (48%) in this area. Reduction in crime, notably acquisitive crime in this area.</u>
Develop targeted action plan for nominal and operate with local partners to take enforcement action	May 2010 and ongoing	WYP	Reduction in ASB calls and public concerns. Ongoing but evidence indicates positive impact. <u>Significant reduction in ASB (48%) in this area.</u>
Increase the effectiveness of youth provision in the area, in particular over time look to improve the numbers attending the new youth provision at Beckhill House although not conflicting with any existing	Mar 2011	Youth Services / All BIG Partners	Monitor numbers attending the provisions. Significantly improving now, Friday night group working very effectively now. <u>New</u>

provision. Role for all agencies to support Youth Services there due to concern from parents relating to the location.			<u>Tuesday night provision for younger age group opened at Beckhill House, links developed with Connexions.</u>
Monitor and incorporate activity for nominal's in the Potternewtons and Stonegate parts of the wider Meanwood area through ASB Action Plan	Commenced wider remit July 2010	WYP / ASBU / ENEHL / RSL	Reduced ASB calls and concerns of victimisation – Action Plan and partnership group developed. <u>Ongoing</u>
Link peripheral nominals to local youth activity being developed through the Youth Activities section	Ongoing	All local agencies	Increased uptake in youth provisions in the area.
Action plan for ASB Nominals mirrored on CA approach developed and being implemented for Stonegate estate.	Dec 2010 and ongoing	WYP / Unity / Leeds Fed / LCC AMT / Safer Leeds / EAT / WYPS	Ongoing but successful, WYP report less ASB in the area due to effective partnership activities. Has been recognised by CC West Yorkshire as best practise example of partnership working. <u>Statistics have been provided now, slight increase in crimes and greater reporting of ASB however this is anticipated as confidence increases. Operation now entering a strong enforcement phase which should result in significant decreases as per Operation Bowfin.</u>
Incorporate new partners into the ASB Meetings for the ward to develop this into a “Challenge and Support” meeting rather than just punitive action and to make sure that activities of support and more punitive responses are complimentary.	Apr 2011	LCC AMT / WYP	Ongoing but new partners joined including Safer Schools Officers, Childrens Centres and CAF team. Working to further develop this. Now have Childrens Social care, IGEN and schools representatives at the table and very popular with partners and effective in work. <u>Complete and operating.</u>
Reduce acquisitive crime			
Gating project for Beckhills outlined above is expected to have a positive impact on acquisitive crime.	Funding bids developed and submitted Sept 2010	ENE AMT / Safer Leeds	Gating order consultation in place, Planning permission received and expected completion July 2011. <u>Complete</u>
Target perpetrators of acquisitive crime for ASB initiatives to deter offending including work with tenancy enforcement and ASB ward group as appropriate	May 2010 ongoing	WYP / ENEHL / ASB Unit	Reduction in acquisitive crime in neighbourhood. Ongoing, issues currently relating to clearance properties in Beckhill estate. <u>Partially complete, summer spike in offences have reduced considerably and under target to date.</u>
Run operations to identified hot spots to target victims and potential victims, raise awareness and provide target hardening where possible	Apr 2010 Ongoing	WYP / Safer Leeds / ENEHL / ENE AMT	Reduction in acquisitive crime in neighbourhood. Ongoing, issues currently

			relating to clearance properties in Beckhill estate. Have tried to reduce target on voids through increased security and cutting back of vegetation to open up area.
Burglary reduction and target hardening initiative in Meanwood, targetting identified priority streets.	March 2011 – June 2011	WYP / ENEHL / CASAC/ Safer Leeds/ LCC AMT	Evidenced reduction in burglary within the estate. Initial indicators show significant reduction in offences. Chapeltown issues seem to have meant fewer police in Meanwood over August 2011 and there has been a slight rise in Acquisitive offences. <u>Decrease in burglaries in the target area by 5% as of Oct 2011</u>
Monitor the statistics regarding Acquisitive Crime through Neighbourhood tasking.	Ongoing	WYP / LCC AMT	Respond to issues as they appear throughout the year.
Install alley gates to identified footpath on Stonegate Estate to reduce the local concerns and impact of criminal and anti social behaviour	May 2011 estimated	Safer Leeds / LCC AMT	Funding partially agreed, subject to funding and community consultation
Funding agreed to continue and expand the Burglary Reduction Initiative in this area £50K agreed by ENEHL split between Burmantofts and Richmond Hill. OBA session took place and operation will feature enforcement activity against identified perpetrators, target hardening of vulnerable properties and engagement and support to those identified as being at risk of offending.	Feb 2012	WYP / Safer Leeds / LCC AMT / ENEHL	Plan developed and funding agreed, need to finalise the plan and then proceed. .
<u>Improve public confidence</u>			
Gating projects and improvements to streetscape will have positive impact over public confidence as outlined in sections above.	As above	ENEHL / ENE AMT / Safer Leeds / WYP	As above
Improved information about activities and communication with local partners through operations	Ongoing from Apr 2010	All BIG Partners	8 No operations per annum to improve communications.
<u>Increase the activities on offer for young people in Meanwood</u>			
Open, set up a management committee and agree funding for the 17-21 Beckhill Avenue community provision. Issues relating to agencies willing to manage this property and some funding issues to get this property running have been evident. Networks Cluster leading on development of this property. Need to develop resident involvement through including parents in steering committee.	Oct 2010 - ongoing	ENEHL / ENE AMT / Carr Manor High School	Property opened and in use, Youth club and Breakfast Club operating there and a key facility for the planned Summer activities. Being evaluated at this time but very popular and well attended also incorporates families and Health messages. <u>Very well used by many agencies, increasing use as a youth and family provision on the estate, proving</u>

			<u>successful.</u>
Youth Services to act as lead partner in ensuring that cross ward activities are still available for all young people.	May 2011	LCC Youth Services	Ongoing.
Target activities between WYP and Youth Services to target individuals at risk of taking part in ASB with other activities.	May 2010 and ongoing	WYP / Leeds Youth Service	Reduced rate of offending and increased attendance at youth provision. Ongoing
Youth Services to look at cross boundary staffing issues to improve the knowledge about activities taking place in all areas.	May 2011	Leeds Youth services	Update through BIG meetings and Inter Agency Meetings, <u>now working very well.</u>
Continue to develop sessions through the 3 Churches project at Stainbeck Church, working with young people from a wide age range to improve confidence through activities.	Ongoing	3 Churches	Very successful, large number attending the provision and increasing numbers of volunteers proving great assistance here.
Develop a summer programme for 2011 that coordinates across agencies and deliverers for young people and families.	June 2011	Leeds Youth service / 3 Churches / Networks / Zest	<u>Excellent activity provided for the full 6 weeks, over 75 young people and families attending certain sessions including those most difficult to engage.</u>

Reduce the NEET and Persistent Absenteeism rates – (Actions to be developed through the BIG group in consultation with Extended Services)

Contributing Work stream / Action	Timescale	Lead Organisation	Outcomes and Measures
<u>Develop initiatives through BIG group to improve school attendance</u>			
Schools to identify those people who suffer from poor attendance and target through internal structures, attendance team and also through challenge and support group.	Aug 2011 – ongoing	Childrens Services / ENE AMT	Is just starting but promises to greatly improve links between school behaviour, out of school behaviour and resolution of family issues.
Partners to inform and information share with schools about pupils who are creating ASB in their locality. It has been identified that many of these have attendance issues and partners can resolve these.	Aug 2011 – ongoing	Childrens Services / ENE AMT	As above, starting to show promise.
NETWORKS have employed a family support worker to work with families where persistent absenteeism is an issue. Resource to link through to challenge and support.	Oct 2011 – ongoing	NETWORKS	Work with families and reduce absenteeism.
Operation Champion support attendance sweep of Meanwood in Dec 2011 where all those absent were visited	Dec 2011	LCC Attendance Team	<u>Successful, of 24 visits that took place 22 were contacted and all those were in school the following school day. Will repeat as standard part of operation. Complete</u>
Link in attendance with Challenge and Support, utilise local services to	Dec 2011	LCC AMT	<u>Partially complete, Attendance unable to</u>

intervene in certain situations to reduce numbers.			<u>make the meetings yet but linking in closer/</u>
<u>Reduce NEETs in the Meanwood area</u>			
NEET Sweep to take place on all those identified as NEET or where status is Not Known have been contacted and visited at their homes and status updates taken place and advertising of Connexions Service taken place	May 2011	IGEN	Complete – all visited. <u>To be repeated with local agency support.</u>
Connexions to start a weekly session at the Beckhill House linking in with schools and Leeds Youth Services	May 2011 – Ongoing	IGEN / Connexions / Childrens Services	In place and ongoing. Proving very successful and linking in with local agencies to refer young people (and families) down to. <u>Ongoing and proving successful.</u>
IGEN in place on Challenge and Support group and referrals being made to them for NEET young people engaged in anti social activity.	July 2011 – Ongoing	IGEN / LCC AMT / Childrens Services	<u>In place and working effectively, referrals being submitted.</u>

Reduce Cancer Mortality rate in Meanwood

Contributing Work stream / Action	Timescale	Lead Organisation	Outcomes and Measures
<u>Cancer Mortality Issues</u>			
Promote the smoke free homes initiative in the Meanwood Area. All to have literature regarding smoke free homes in centres and actively promote to customers	Feb 2011 ongoing	NHS Leeds. Childrens Centres, Primary School, ENEHL	Leaflets designed and funding agreed to print. Will promote local smoking cessation champion.
Promote local smoke cessation services, To identify and promote the services through existing frontline staff in Meanwood for them to promote to their customers	Feb 2011 ongoing	NHS Leeds	Increase in numbers attending sessions
Identification of a local Stop Smoking Champion	Mar 2011	ZEST	<u>Complete - Identified</u>
Start discussions with local retailers regards attitude to cigarette sales and potential to change displays.	Feb 2011	NHS Leeds	Retailers engaged with but proving difficult to change. <u>Now overtaken by Government Guidelines which will force businesses to have cigarettes under the counter and not on display. Complete</u>
Illegal tobacco sales, to discuss with Meanwood Health and Wellbeing Group and BIG group the links between this and criminality and see whether opportunities exist for a partnership push to tackle this issue.	Feb 2011	All local partners	Action plan developed and implemented.
Promote the smoke free homes initiative in the Meanwood Area. All to have literature regarding smoke free homes in centres and actively promote to customers	Jan 2012 ongoing	NHS Leeds. Childrens Centres, Primary School, ENEHL	No Leaflets distributed No Centres and staff promoting service

Predictive modelling project to be piloted in Meanwood, looking to identify those most at risk of developing illness and targeting them for support in advance of this.	Unknown – tbc	NHS Leeds	<u>In its very early stages, the project will develop and link through BIG to make best use of local knowledge and expertise.</u>
Promote healthy lifestyles			
ZEST and Healthy Living Network will promote activities and healthy eating opportunities with parents and young people in Meanwood	Mar 2010 Ongoing	NHS Leeds	Reduced child obesity within Meanwood
Implement the Change For Life project in Meanwood.	Feb 2010 and ongoing	NHS Leeds	Implementation and advertising campaign
Promote the Change for Life campaign through all partners in Meanwood.	May 2010 and ongoing	NHS Leeds / BIG Partners	All agencies use the Change for Life branding and advertise
Train ENEHL Housing Staff to identify and understand mental illness and who / where to signpost them to.	Aug 2011	NHS Leeds / ENEHL	Agreement in place, training date to start. <u>Complete and anecdotally very effective and popular with staff</u>
Look to link up local support services with those in need of emotional support, notably around age and disability concerns, linked to predictive modelling project.	Nov 2011	NHS Leeds	New project – possibly looking at a mapping and market place event to commence.
Look at a “time bank” project linking local volunteers and looking to increase the numbers and flexibility of this resource through this system.	Nov 2011	NHS Leeds	New project – needs development. <u>Slow progress but ongoing.</u>

Reduce the Incapacity and JSA claimants in this area

Contributing Work stream / Action	Timescale	Lead Organisation	Outcomes and Measures
<u>Improve access to services within Meanwood</u>			
Identify local service providers to deliver local employment based activity, linking to local centres.	May 2011	LCC AMT / Jobs and Skills / Job Centre Plus	This had been arranged however the contractor to deliver was not commissioned through the work programme and still waiting on replacement. <u>Unable to proceed as no resource available</u>
Look to develop a Job Club working in the area, research effectiveness of these in other areas of the city and identify local partners or volunteers to develop this within the Meanwood area.	May 2011	LCC AMT / BIG Partners	Meeting arranged alongside Jobs and Skills to develop this. <u>Unable to proceed as no resource available.</u>

Link Jobs and Skills and ENEHL (and other housing providers eventually) to promote and advertise the Job Shops and training services available at the Reginald Centre through annual tenancy visits and sign ups of new tenants.	May 2011	ENEHL / LCC Jobs and Skills	To develop but need a service to identify to people.
Bid to be submitted to ENEHL Area Panel to support ZEST and Job Centre plus to develop three 12 week courses for 15 people each to work around employment, aspirations and confidence as well as job seeking. Aimed specifically at those furthest from the job market, specifically Incapacity Benefit. The project will also include training in signposting for frontline staff and end with a work club (if possible) from the Beckhill house.	Nov 2011	ZEST / JC+ / ENEHL	<u>Develop the bid and take forward. Bid submitted and approval required to confirm the project. Learn Direct have provisionally agreed to host a Work Club at the Beckhill house as part of this project and Job centre Plus developing training package for staff.</u>

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Report of The Assistant Chief Executive (Planning, Policy and Improvement)

Report to Inner North East Area Committee

Date: 30th January 2012

Subject: Area Chairs Forum Minutes

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

1. This report formally notifies members of the decision made by full council that Area Chairs Forum minutes should be considered by Area Committees as a regular agenda item at future Area Committee meetings.
2. The report also includes background information regarding the Area Chairs Forum meetings.

Recommendations

3. The Inner North East Area Committee is asked to note the contents of the report and to consider the minutes from the Area Chairs Forum meetings at this and future Area Committee Meetings.

1 Purpose of this report

- 1.1 The purpose of this report is to formally notify Members that the minutes of Area Chairs Forum meetings will be brought to Area Committee meetings as a regular agenda item, and to give a brief overview of the Area Chairs Forum meetings.

2 Background information

- 2.1 Area Chairs Forum meetings take place on a bi-monthly basis and are chaired by the Deputy Leader of Council and Executive Member for Neighbourhoods, Housing and Regeneration.
- 2.2 Meetings are attended by the ten Chairs of the Area Committees, the Assistant Chief Executive (Planning, Policy & Improvement), the three Area Leaders and the Neighbourhood Services Co-ordinator in Leeds Initiative.
- 2.3 Agenda items focus on issues relating to services delegated to Area Committees, future delegations of services, locality working and any other issues that can be influenced by, or have an impact on, Area Committees.

3 Main issues

- 3.1 Following recommendations by the General Purposes Committee, full council approved on 26th May 2011 that minutes of the Area Chairs Forum meetings should be considered by Area Committees, and that this should be a regular agenda item for Area Committee meetings.
- 3.2 Area Chairs Forum minutes will only be available to be considered by Area Committees once they have been agreed as an accurate record by the subsequent Area Chairs Forum meeting.
- 3.3 The scheduled Area Chairs Forum meeting dates for 2011 / 12 are:
 - Friday 17th June 2011, 10:00am – 12:00pm
 - Monday 5th September 2011, 10:00am – 12:00pm
 - Friday 11th November 2011, 9:00am – 11:00am
 - Friday 13th January 2012, 10:00am – 12:00pm
 - Friday 2nd March 2012, 10:00am – 12:00pm
- 3.4 Attempts will be made to include Area Chairs Forum minutes in papers issued prior to Area Committee meetings, however due to some tight deadlines between meetings, it may be necessary to table the minutes at certain Area Committee meetings.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 There has been no need to publicly consult on the inclusion of Area Chairs Forum Minutes on Area Committee Agendas, however the matter has been discussed by the General Purposes Committee.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 There are no equality and diversity issues in relation to this report.

4.3 Council Policies and City Priorities

4.3.1 The inclusion of Area Chairs Forum minutes on Area Committee Agendas is a revision to the Area Committee Procedure Rules within the Constitution agreed by full council on 26th May 2011.

4.4 Resources and Value for Money

4.4.1 There are no resource implications as a result of this report.

4.5 Legal Implications, Access to Information and Call In

4.5.1 There are no legal implications or access to information issues. This report is not subject to call in.

4.6 Risk Management

4.6.1 There are no risk management issues relating to this report.

5 Conclusions

5.1 Full Council has approved the recommendations of the General Purposes Committee to include the Area Chairs Forum minutes as a regular item at future Area Committee meetings.

6 Recommendations

6.1 The Inner North East Area Committee is asked to note the contents of the report and to consider the minutes from the Area Chairs Forum meetings at this and future Area Committee Meetings.

7 Background documents

7.1 Minutes of the Full Council Meeting held on 26th May 2011

7.2 Council Constitution

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**Area Chairs Forum
Monday 11th November 2011
Committee Room 4, Civic Hall**

Attendance:

Councillors: P. Gruen (Chair), G. Hyde, G. Hussain, G. Wilkinson, K. Parker, A. Gabriel, J. Akhtar, G. Latty, D. Blackburn

Officers: J. Rogers, R. Barke, S. Mahmood, J. Maxwell, B. Logan

Minutes: S. Warbis

Officers attending for specific items: J. Wildman, S. Carey, J. Harwood, M. Lund, C. Dickinson, J. Lane, A. McMaster

Item	Description	Action
1.0	Apologies	
1.1	Cllr. T Hanley	
2.0	Minutes and Matters Arising	
2.1	The minutes of the previous Area Chairs Forum meeting on 5 th September 2011 were agreed as an accurate record.	
2.2	<u>2.5 of previous minutes – Land Ownership Issues and Responsibilities</u> Various discussions have taken place between ALMOs, Environmental Services, Area Teams and other agencies and work is progressing to tackle outstanding issues.	
3.0	Implications of the Welfare Reform Bill	
3.1.1	Steve Carey, Chief Officer Revenues and Benefits, attended to present a report on welfare reforms.	
3.1.2	Some changes to the housing benefit scheme have already been implemented but there will also be a raft of changes to the benefits system over the next 3 years and officers are currently preparing for these changes.	
3.1.3	Changes to housing benefit introduced in April 2011 affect the private rented sector and include the loss of excess benefit where actual rents are cheaper than the Local Housing Allowance (LHA) Rate, capping of LHA at 4 bedroom house rate and reductions to LHA rates. Existing cases are protected until January 2012 when an estimated 9,500 families in Leeds will see their housing benefit reduced.	
3.1.4	Work is being done with private landlords to address this issue. One suggestion is for landlords to agree to reduce their rents in return for receiving direct payments of housing benefit. Whilst some landlords may see the advantage of this, it may be less viable for the larger properties.	
3.1.5	A Shared Accommodation Rate (SAR) is currently applied to single claimants up to the age of 25 limiting the amount of housing benefit that can be claimed to around £61 per week. From January 2012 this will apply to single claimants up to the age of 35 meaning over 1,500 tenants in Leeds between the age of 25 and 35 will see their housing benefit reduced from £99.92 to around £61.50.	
3.1.6	The implications of changes to housing benefit will mean a large number of people having to move out of 1 bedroom properties into bed-sits or shared accommodation, and also families in 5 bedroom properties having to move into	

	4 bedroom properties. The benefit service is already handling cases for concerned customers and is receiving referrals from councillors and MPs and this caseload is likely to increase dramatically in January.	
3.1.7	There may be some funding from central government to address benefit reductions but this will inevitably be targeted and will not cover all cases.	
3.1.8	In April 2013 council tax benefit will end and will be replaced by localised schemes to be operated by councils. Funding for these schemes has been reduced by 10% and councils will have to fund any overspend. There is likely to be protection in place for pensioners and other vulnerable groups to address any reduction in support.	
3.1.9	Universal credit is to be introduced to simplify the benefits system and is intended to make sure that people are always better off in work than on benefits. Policies relating to this are still being designed however aspects will be introduced in October 2013 with the full transition being completed in 2017.	
3.1.10	It is intended that claims will be made electronically, payments will be made monthly in arrears and will be made directly to the claimant.	
3.1.11	A cap on housing benefits will be applied to tenants living in properties deemed too large for their needs and is likely to affect around 7,000 tenants in Leeds. Although work is taking place to encourage tenants to relocate to appropriate sized properties it will not be possible to resolve all cases by April 2013 when changes will be implemented.	
3.1.12	The Disability Living Allowance (DLA) will be replaced by Personal Independence Payments for claimants between 16 and 64 which the Department for Work and Pensions (DWP) estimates will lead to a reduced benefit expenditure of £2.1bn.	
3.1.13	LHA rates are currently determined using evidence from landlords in the private sector. From April 2013 the consumer price index will be used instead which may mean that there will be a gap between actual rents and benefit levels leading to a reduction in the affordable housing stock.	
3.1.14	A report is being taken to Executive Board outlining the potential implications of welfare reform. Officers are developing strategies to mitigate the effects of changes to the welfare system but there will be an impact for a significant number of people in Leeds.	
3.2	Jill Wildman, Director of Housing Services East North East Homes Leeds, attended to present a report on the effects of welfare reform for the Leeds ALMOs and BITMO.	
3.2.1	22,300 tenants will be affected by changes to benefits which will come into effect between 2013 and 2017. Currently £60 million in Housing Benefit is paid directly to ALMO and BITMO rent accounts.	
3.2.2	Benefits will be paid directly to the tenant, and customers will be responsible for managing their own benefits. Not all claimants currently have bank accounts and there may be issues for customers who are financially excluded and do not have sound financial literacy skills. There is a move towards a paperless system which will impact on customers who don't have computers or computer skills.	
3.2.3	There will be a substantial increase in the amount of income that will need to be collected by the ALMOs / BITMO. Benefits will be paid to claimants in arrears on a monthly basis which will impact on the performance in rent collection.	
3.2.4	The DWP is considering allowing 5-10% of vulnerable customers to have housing benefit paid directly to ALMOs / BITMO although there is currently no definition of vulnerable. There are concerns that certain customers may not	

	view paying their rent as a priority which will have an impact on income collection, arrears, collection costs, legal costs and evictions.	
3.2.5	A lot of support will be needed to manage these changes for customers which may mean an increased staff resource is required and training will be required to re-skill staff regarding new legislation and processes.	
3.2.6	It is estimated that 7,500 ALMO / BITMO tenants will be affected by changes to benefits due to occupying accommodation that is deemed too large for their needs. Demand will be high for tenants wishing to downsize and there are concerns over the volume of requests and also the availability of suitable properties, particularly 1 bedroom properties.	
3.2.7	An ALMO / BITMO welfare reforms action plan has been developed and was appended to the report. Work is ongoing to gather impact data for customers and housing stock at a more local level to gauge the likely impact on different neighbourhoods.	
3.3	The reports were welcomed by the forum and it was agreed that it would be appropriate for them to be taken to future Area Committee meetings as well as arranging briefings for the various party groups.	SC JW
3.3.1	Area Chairs confirmed that they were getting increasing numbers of calls from concerned and confused tenants and expressed concerns over the ability of the welfare rights teams to cope with the increased level of queries and likely appeals. It was stressed that relevant officers needed to be preparing to provide the relevant advice that would be needed.	
3.3.2	Concerns were raised over the logistics of dealing with over 7,000 people who would no longer be able to afford the rents on properties of the size they occupied. It was mentioned that the DWP are carrying out work to gauge the implications on the ground and that LCC officers are in contact with the DWP during this process. It was mentioned that the bill was still progressing through parliament and that there may be caveats added to cover issues such as adapted properties. Options were also being considered to alleviate the impact of the reforms such as phasing in some of the changes.	
3.3.3	The ALMOs are expecting a big impact on residents, and prospective residents, of the maisonette and multi-storey flat stock. Data is being collected to assess where the impact is likely to be the greatest. It was mentioned that some of the 7,000 plus tenants affected would find a way to pay increased costs and therefore the overall impact for the ALMOs is uncertain.	
3.3.4	It was raised that the impact of these changes may be increased in future years if house prices and rent increases are not matched by increases to benefit payments.	
3.3.5	The question was raised as to how these changes would impact on the choice based lettings system. Area Chairs were assured that work was ongoing between the ALMOs and the Environment and Neighbourhoods department to deal with issues affecting lettings.	
3.3.6	Concerns were raised over the increased demand that would be placed on services at a time where staffing numbers and resources are decreasing.	
4.0	Draft Area Committee Report on the Localism Bill	
4.1	Jane Harwood, Corporate Policy and Performance Officer, attended to present a report on the Localism Bill seeking comments on the report and approval for a report to be taken to the 10 Area Committees. A further report will be taken to the corporate Leadership Team taking account of comments from members.	

4.2	There have been significant amendments to the Localism Bill as it has progressed through parliament and officers have been keeping a close watch on changes and guidance as it has been issued.	
4.3	A series of papers are being drafted relating to specific aspects of the bill such as Neighbourhood Planning, Community Right to Challenge and Assets of Community Value.	
4.4	Questions were raised as to which bodies could develop Neighbourhood Plans or bid for community assets. Although there are definitions as to what constitutes a representative group, in theory any group could be involved if correctly constituted. Any group can bid for an asset of community value.	
4.5	It was mentioned that it would be challenging to secure funds for Neighbourhood Plans in order to put them in place quickly.	
4.6	It was also mentioned that there was still a duty of best value to be applied and that social value versus value for money would still be a consideration in assessing bids for assets and services. The bill will give people the right to challenge how services and assets are run, and the local authority will be able to accept or reject these challenges.	
4.7	It was agreed that the paper should be taken to the Area Committees with officers in locality teams to make amendments to cover local issues.	JH / Area Leaders
5.0	Community Engagement Strategic Approach	
5.1	Matt Lund, Corporate Consultation Manager, attended to present a report on the Community Engagement Framework and request that a report be taken to the 10 Area Committees.	
5.2	A lot of community engagement work has been carried out in the past but this has not always been done in a consistent and coordinated way. The council could be open to legal challenges if engagement has not been carried out effectively when making key decisions.	
5.3	The Strategic Planning and Policy Board (SPPB) agreed in the summer of 2011 that a new framework was required to guide community engagement and take into account the current financial pressures, the evolving locality working and partnership arrangements and to meet the council value of "working with communities".	
5.4	There is a need to build officer skills, improve the culture of co-ordinating engagement and improve governance methods so that appropriate monitoring can be implemented.	
5.5	It was agreed that a report should be taken to the February round of Area Committee meetings.	ML / Area Leaders
6.0	Citizens' Panel Update	
6.1	Chris Dickinson, Area Management Officer, attended to present a report outlining progress on the development of the Leeds Citizens' Panel.	
6.2	The Citizen's Panel will be an efficiency tool for carrying out consultation in Leeds. Recruitment is taking place which will ensure that panel members will be representative of the population at Area Committee level as well as at city level and it will be possible to interpret results from consultation at an Area Committee level.	
6.3	Recruitment to the panel has been promoted through various means and good progress is being made in populating the panel.	

6.4	The panel will not be used to replace local consultation, but will be able to provide benchmark setting and may be helpful in setting priorities in areas, developing the Area Committee business plans, and helping to focus the targeting of wellbeing priorities.	
6.5	It was suggested that the panel could be used to identify the "what" in an area, but that more local and focused consultation could be used to draw out the "why".	
6.6	By consulting on a city wide basis and drilling down information gathered to Area Committee level, we will have the ability to compare views within areas from a consistent perspective.	
6.7	It is the intention to set up a calendar of consultation for the panel to ensure that the process does not become overburdening. Feedback to panel members will also be built in to encourage people to remain involved.	
6.8	Comments were made that the panel would only be effective if it was truly representative. Efforts need to be made to make sure that the panel is not made up of only active citizens who are involved in local consultation anyway. It was hoped that efforts would be made to involve ordinary, less prominent people, particularly those who are less articulate locally.	
6.9	Area Chairs were informed that efforts were being made to avoid contacting established groups when recruiting to the panel. Representation is being monitored as the panel is growing and action will be taken to target specific groups if they appear to be underrepresented.	
6.10	Comments were made as to how representative the panel could be when it only included approximately 1% of the population.	
6.11	It was stressed that the development of the panel would not mean that previous good practice, learning and models of engagement would be lost.	
6.12	It was agreed that a report be taken to the 10 Area Committees in the December cycle of meetings, with a further report to accompany the Community Engagement Strategy report to Area Committees in February.	CD
7.0	Luncheon Clubs Mapping / Budget Update and Findings from User Group Consultations	
7.1	Jason Lane, Assistant Commissioning Manager, attended to present a report outlining feedback on the 2011-12 grant application process and report on progress on involving Area Management teams in future grant management.	
7.2	Research has been carried out with users and coordinators on the makeup of the luncheon club members and the way that the clubs are run and their experience of the application process.	
7.3	The main impact of the luncheon clubs on it's members relates to social experiences rather than relating to food or nutritional issues.	
7.4	Attempts are being made to link up the various luncheon clubs to enable them to provide support to each other and share good practice.	
7.5	Although conclusions have been drawn in the report that grant funding would benefit from being locally administered, in order to avoid disruption to the service it has been recommended that the grant process for 2012-13 be administered within Adult Social Care. The grant application deadline has been moved forward to allow Area Staff to observe the process.	

7.6	Meetings will be taking place with the Area Leaders at the end of the month with a view to assess the feasibility of administering the process locally for 2013-14.	
8.0	Community First Programme	
8.1	Anne McMaster, Leeds Initiative Partnerships, attended to present a report on the government Community First Programme.	
8.2	The Community First Programme aims to provide small amounts of funding to small groups in targeted areas. To access funds each targeted ward would need to set up a community first panel to administer the funding.	
8.3	Wards have been identified by central government with specific amounts of funding being made available to each ward. This is new money from the government, but there is a stipulation that funding is matched.	
8.4	Comments were raised as to how the specific wards had been earmarked for funding as some areas that seem appropriate have been missed out. It was restated that the wards had been identified by central government and it was agreed that the rationale provided by the Community Development Foundation be circulated to Area Chairs.	AM / SW
8.5	It was commented that this funding would be hard to spend due to the time required to set up community first panels. It was also noted that the funding was spread over 4 years.	
9.0	Land Ownership Issues	
9.1	This item was dealt with in matters arising from the previous meeting.	
10.0	Any Other Business	
10.1	<u>Area Teams</u> Appointments have been made to posts within the Area Teams and the structures will be stabilising over the coming weeks.	
10.2	<u>Environmental Delegation</u> Comments were asked of Area Chairs as to how the Environmental Delegation was working in their area. Favourable comments were received on the performance so far including "happy with progress", "moving in the right direction", "no complaints at the moment".	
10.3	Some comments were made about the ability to influence changes not being fully in place at the moment, and that links with the Environmental sub-groups could be strengthened.	
10.4	<u>Review of Community Facilities</u> Cllr Gabriel informed the forum that she had attended one meeting of the programme board and that work is being undertaken to assess usage and costs associated with each community centre. This information will be shared with Area Chairs when available for their comments.	
10.5	<u>Area Chairs Forum Papers</u> It was agreed that hard copies of papers for future meetings will be provided to Area Chairs.	SW
10.6	<u>Capital Receipts Incentive Scheme</u> James Rogers informed the forum that a paper would be going to Area Committee meetings in December outlining the proposed scheme.	
11.0	Date of Next Meeting	
8.1	13 th January 2012, 10am, Committee Room 4, Civic Hall.	